Public Document Pack

# EXECUTIVE COMMITTEE
# TUESDAY, 8 FEBRUARY 2022

A MEETING of the EXECUTIVE COMMITTEE will be held VIA MS TEAMS on TUESDAY, 8 FEBRUARY 2022 at 10.00 am

J. J. WILKINSON,
Clerk to the Council,

1 February 2022

| BUSINESS | | |
|---|---|---|
| 1. | **Apologies for Absence** | |
| 2. | **Order of Business** | |
| 3. | **Declarations of Interest** | |
| 4. | **Minute** (Pages 3 - 6)<br><br>Minute of the meeting held on 18 January 2022 to be approved for signature by the Chairman. (Copy attached). | 2 mins |
| 5. | **Monitoring of the General Fund Revenue Budget 2021/22** (Pages 7 - 62)<br><br>Consider report by Director, Finance & Corporate Governance. (Copy attached). | 10 mins |
| 6. | **Monitoring of the Capital Financial Plan 2021/22** (Pages 63 - 90)<br><br>Consider report by Director, Finance & Corporate Governance. (Copy attached). | 10 mins |
| 7. | **Balances at 31 March 2022** (Pages 91 - 100)<br><br>Consider report by Director, Finance & Corporate Governance. (Copy attached). | 10 mins |
| 8. | **Sundry Debt Write Off - Beaune Properties LTD** (Pages 101 - 106)<br><br>Consider report by Director, Finance & Corporate Governance. (Copy attached). | 10 mins |
| 9. | **Any Other Items Previously Circulated** | |
| 10. | **Any Other Items which the Chairman Decides are Urgent** | |
| 11. | **Private Business** | |

| | | |
|---|---|---|
| | Before proceeding with the private business, the following motion should be approved:-<br><br>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act.” | |
| 12. | **Cycling World Championships 2023** (Pages 107 - 114)<br><br>Consider report by Director, Resilient Communities. (Copy attached). | 15 mins |

**NOTES**

1. **Timings given above are only indicative and not intended to inhibit Members’ discussions.**

2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

---

**Membership of Committee:-** Councillors M. Rowley (Chairman), S. Aitchison (Vice-Chairman), G. Edgar, C. Hamilton, S. Hamilton, S. Haslam, E. Jardine, J. Linehan, S. Mountford, R. Tatler, G. Turnbull and T. Weatherston

---

Please direct any enquiries to Declan Hall, Democratic Services Officer
Tel: 01835 826556 Email: declan.hall@scotborders.gov.uk

---

# SCOTTISH BORDERS COUNCIL
# EXECUTIVE COMMITTEE

MINUTES of Meeting of the EXECUTIVE COMMITTEE held via MS Teams on Tuesday, 18th January, 2022 at 10.00 am

Present:- Councillors M. Rowley (Chairman), S. Aitchison, G. Edgar, E. Jardine, C. Hamilton, S. Hamilton, S. Haslam, J. Linehan, S. Mountford, R. Tatler, G. Turnbull and T. Weatherston.

In Attendance:- Chief Executive Officer, Director Education & Lifelong Learning, Director Finance & Corporate Governance, Democratic Services Team Leader, Democratic Services Officer (D. Hall)

## EDUCATION BUSINESS

Present: - Mr I. Topping, Eleanor Lockey (Pupil Representative)

**CHAIRMAN**
Councillor C Hamilton chaired the meeting for consideration of Education Business.

1. **LEARNING FOR SUSTAINABILITY – COP26 AND BEYOND**

1.1 Debbie Matthewson, Principal Teacher of Stow Primary School and Learning for Sustainability Development Officer, joined the meeting to make a presentation on Learning for Sustainability and COP26. Ms Matthewson explained that P2-7 pupils from her school had taken part in an event at Strathclyde University Student Union on 2 November, working with Daydream Believers, Lego, Pecha Kucha, Whitespace, Ellen McArthur Foundation and Napier University prior to and during the event. All of the pupils who attended had performed a rap, song and poem highlighting the necessity for climate action, whilst the pupils from P6/7 used Pecha Kucha to share their own presentations. A group of the students that had been involved in the project joined the meeting, explained how they had taken part and answered questions from Members. Members thanked the pupils for attending the meeting and congratulated them on their outstanding impact and achievements.

1.2 Ms Matthewson outlined further developments in the Local Authority regarding sustainable learning. The review and feedback from primary schools that were part of a recycling pilot with Levenseat was imminent. Discussions were ongoing with 9 primary and 2 high schools over a multi service pilot with Scottish Borders Council catering and cleaning to reduce food waste and recycle properly. Ms Matthewson undertook to send out information on the Dandelion Festival, one of Scotland's largest food growing initiatives. Members thanked Ms Matthewson for her presentation and congratulated her on her outstanding work.

**DECISION**
**NOTED the presentation.**

2. **EDUCATION ATTAINMENT 2020-21**

2.1 There had been circulated copies of a report by Director, Education and Lifelong Learning informing the Committee of the progress schools were making in the Broad General Education for P1 to P7 and Senior Phase S4-6 Scottish Qualification (SQA) examinations for session 2020-21. Academic session 2020-21 was unique with further school closures across Scotland as a result of the Covid-19 pandemic. As well as a second period of extended home learning, all SQA examinations were cancelled and replaced with an Alternative Certification Model (ACM). Digital solutions to ensure excellent home learning

through the Inspire Learning Programme were adopted. Staff across the Education department worked hard to provide high quality learning for children and support for families, whilst up-skilling themselves at pace. In the Broad General Education (P1-S3) attainment data in literacy and numeracy was submitted to the Scottish Government annually, reporting the percentage of pupils in P1, P4, P7 and S3 whom had achieved the national benchmarks. Due to the impact of Covid-19 there was no requirement to report the data in session 2019/20 and only for P1, P4 and P7 in session 2020/21. The data for 2020/21 showed a decline across both literacy and numeracy at all levels.

2.2 The Senior Phase SQA exam results for 2020 were part of the attainment journey in the Scottish Borders for pupils in S4-S6. The exam diet of 2020/21 was suspended due to Covid-19 and an alternative model was put in place by the SQA across all schools in Scotland. The ACM required a bespoke approach by secondary schools to validate their evidence gathered to confirm levels of attainment in the senior phase. A seconded secondary depute Head Teacher led the work for the Scottish Borders, supported by 28 subject leads who led moderation sessions from January to May 2021. The approach to moderation was externally validated as robust and reliable by Education Scotland. The Education Service would give a further update to the Executive Committee on attainment and achievement in March 2022 when all the data was available for leavers from May 2021. The number of presentations across the Scottish Borders was consistent with 2021, with approximately 6,000 at National 5, approximately 4,000 at Higher and 620 at Advanced Higher. Schools continued to accredit a broad range of subjects and qualifications at the more challenging SCQF Level 5 award, with an increase of young people gaining qualifications at SCQF Levels 1-3.

2.3 Members discussed the report and recognised the unique and unprecedented circumstances that Education staff had worked under throughout the pandemic. Members in particular highlighted that positive destination statistics were positive despite the enormous pressures faced by all teachers and learners across the country. In response to a question on how primary school students in the region compared to national averages in reading and writing, Ms Christian Robertson, Senior Lead Officer, explained that measures were in place to allow teachers to focus on specific areas where learners had performed less well in order to address those areas, and that early indications pointed to progress being made. Regarding school clubs and associations, Ms Catherine Thomson, Senior Lead Officer, explained that schools recognised that participation in extracurricular activities contributed to wider achievement, and that tracking of participation and looking to remove barriers to involvement in activities was ongoing to try and ensure that young people could take part in the activities they were interested in. In response to a question regarding what work had gone on to help school leavers transition from school to an increasingly online based workplace, Ms Thomson explained that the educational focus was on providing core skills and developing independence to ensure that the transition would be as smooth as possible. Members thanked officers for their time and the report.

**DECISION**
**NOTED:-**

**(a) the trends and progress that schools are making, in the Broad General Education and Senior Phase, in terms of attainment and the identified areas for improvement; and**

**(b) the intention to bring the Equity Strategy for Education to the Committee in the near future.**

3. **PROPOSAL TO INCREASE THE HOURLY RATE PAID BY SCOTTISH BORDERS COUNCIL TO FUNDED EARLY LEARNING AND CHILDCARE PROVIDERS**

This item was withdrawn from consideration to allow data in the report to be updated in light of information received since the report was published. The report would be updated and presented to a future meeting

## OTHER BUSINESS

**CHAIRMAN**
Councillor Rowley chaired the meeting for the remainder of the meeting.

4. **MINUTE**
There had been circulated copies of the Minute of the meeting held on 7 December 2021.

**DECISION**
**APPROVED for signature by the Chairman.**

5. **CORPORATE DEBTS - WRITE OFFS IN 2021/22 MID YEAR UPDATE**
With reference to paragraph 2 of the Minute of the meeting held on 1 December 2020, there had been circulated copies of report by the Director, Finance and Corporate Governance detailing the aggregate amounts of debt written off during the first months of 2021/22 under delegated authority. The report covered the areas of Council Tax, Non-Domestic Rates, Sundry Debtors, Housing Benefit Overpayments and aged debt from the balance sheet. The total value of write-offs between 1 April 2021 and 30 September 2021 was £212.1k. The Director, Finance & Corporate Governance, Mr David Robertson, presented the report, highlighted that debts were only written off when they were considered unrecoverable, that where new information arose a debt would be written back on, and that work on debt recovery had been impacted by Covid related recovery work. In response to a question, Mr Robertson acknowledged an error in the dates within Table 1. In response to questions from the Chairman, the Director explained that a full picture of write offs would be available at the end of the financial year, that levels of write offs were relatively low and that the Council compared broadly favourably to its family group of Councils.

**DECISION**
**NOTED the debtor balances written off under delegated authority for the period 1 April 2021 to 30 September 2021.**

***The meeting concluded at 12.10 pm***

This page is intentionally left blank

# MONITORING OF THE GENERAL FUND REVENUE BUDGET 2021/22

**Report by Director, Finance & Corporate Governance**

## EXECUTIVE COMMITTEE

## 8 February 2022

### 1 PURPOSE AND SUMMARY

**1.1 This report provides the Executive Committee with budgetary control statements for the Council's General Fund based on actual expenditure and income to 31 December 2021 along with explanations of the major variances identified between projected outturn expenditure/income and the current approved budget.**

1.2 The Council has continued to experience impacts from the COVID-19 pandemic in the third quarter of the financial year. Due to the very challenging operating environment it remains essential that the Council continues to operate as efficiently as possible to ensure that any financial implications not yet clear can be managed as the financial year progresses.

1.3 Forecasts have been completed at the third quarter of 2021/22 at the 31st December, projecting the Council to be in a balanced position at the financial year end. This position is a net increase of £0.729m in the COVID-19 reserve compared to the reported position at the end of the second quarter of the current year. This forecast position includes the carry forward of resources from 2020/21. Impacts from COVID-19 are expected to continue in to 2022/23, the COVID-19 reserve will be drawn down as required to meet identified financial pressures. The latest forecast includes all known pressures including loss of income, confirmed Scottish Government funding, the effects of the continued freeze on discretionary spend and assumptions around delivery of Financial Plan savings.

1.4 Significant confirmed funding is in place for 2021/22, along with a commitment that additional expenditure incurred through the Integration Joint Board (IJB) delivering Health & Social Care services will be funded by Scottish Government. The confirmed funding is categorised as follows:

| Confirmed Covid-19 funding – 2021/22 | £m |
|---|---|
| Funding provided by Scottish Government | 25.304 |
| Funding included in the 2021/22 Financial Plan for COVID-19 response | 1.682 |
| Reserve carried forward from 2020/21 underspend | 2.256 |
| Assumed IJB funding through LMP – tbc | 3.671 |
| **Total COVID-19 funding** | **32.913** |

1.5 COVID-19 funding is split between funding which has been ring-fenced to be used for a specific purpose (£14.733m) for example education recovery, IJB funding, admin funding and funding to support communities, and that which can be used more generally by the Council to address COVID-19 pressures (£18.180m). This includes all residual COVID-19 funding carried forward from 2020/21 and full details of funding available are shown in Appendix 2.

1.6 There has been an ongoing impact on the delivery of planned Financial Plan savings during 2021/22 as a result of the diversion of management time to the pandemic during 2020/21 and 2021/22. Financial plan savings of £9.301m require to be delivered in 2021/22. An analysis of deliverability has been updated as shown in Appendix 3. Following the December month end £2.687m (29%) savings have been delivered permanently, £0.696m (7%) are profiled to be delivered by 31 March 2022 and £5.918m (64%) have been delivered on a temporary basis through alternative savings.

## 2 RECOMMENDATIONS

2.1 **It is recommended that the Executive Committee:-**

**(a) notes the projected corporate monitoring position reported at 31 December 2021, the remaining pressures identified, the underlying cost drivers of this position and the identified areas of financial risk as reflected in Appendix 1;**

**(b) notes the COVID-19 funding detailed in Appendix 2;**

**(c) notes the progress made in achieving Financial Plan savings in Appendix 3; and**

**(d) approves the virements attached as Appendix 4 & 5.**

## 3 PROJECTED OUTTURN

3.1 The revenue monitoring position set out in this report and summarised in Appendix 1 is based on actual income and expenditure to the 31 December 2021.

3.2 The COVID-19 emergency situation, which affected the UK throughout 2020/21, has continued to cause financial implications for the Council during 2021/22. The pandemic has caused a major impact on delivery of public services, with major impacts on a number of Council Services. The Council played a key role in supporting Borders communities, businesses and residents during a very challenging 2020/21 and continues to do so in 2021/22. The Council has received significant financial support from Scottish Government to maintain public services during the pandemic and to administer a variety of support grants to local businesses totalling £72.7m.

3.3 The Scottish Government has continued to take a twin track approach to providing funding for the costs of COVID-19 and is separating Health and Social Care activities delivered by the Integration Joint Board (IJB) out from impacts on other Council Services. The Council is continuing to work proactively with NHS Borders on the joint cost collection exercise for Health & Social Care costs associated with COVID-19 and continue to submit quarterly Local Mobilisation Plan (LMP) returns, the next one will be based on this December month end position. It is assumed that all COVID-19 related financial impacts will be funded through the LMP but that any impact of delays in delivery of financial plan savings will require to be funded by the Council. In addition the Council has received significant funding from the Scottish Government since March 2021 to support financial pressures in both 2020/21 and 2021/22. A full analysis of COVID-19 funding is provided at Appendix 2.

3.4 An agreement for pay award for SJC and Chief Officer staffing groups has been reached for 2021/22. Backpay for 2021/22 has been processed through payroll at the January 2022 month end. This agreement has been fully funded in the current year. Pay award negotiations for teaching staff for 2021/22 are still not concluded and therefore continue to present a risk to the revenue budget.

3.5 Analysis of the revenue budget after 9 months of the financial year forecasts a balanced year end position will be delivered assuming that the COVID-19 reserve will be sufficient to cover pressures as they materialise. This position reflects updates in both known COVID-19 implications and service specific issues to provide an estimated year end position. The remaining one-off COVID-19 reserve has been increased by £0.729m at the third quarter position resulting in a balance of £10.690m to address pressures.

3.6 The current monitoring position indicates additional forecast annual expenditure and impacts on income associated with COVID-19 and service pressures of £22.224m as shown below.

| Budget Pressure | £m | Comment |
|---|---|---|
| Additional COVID-19 costs | 8.876 | These additional costs are detailed per service in Appendix 1 and include additional costs such as PPE, cleaning materials and additional homecare costs and also includes the distribution of additional Scottish Government funding such as that to support families and those facing financial hardship. |
| Education recovery | 4.633 | Specific Scottish Government funding to support education recovery |
| IJB Local Mobilisation Plan (LMP) | 3.671 | Assumed funding from Scottish Government through the LMP based on commitment to fund COVID-19 costs |
| Delays in delivery of financial plan savings | 2.040 | The ongoing response has reduced management capacity to drive forward change in some cases along with the current operating models making change very challenging which has resulted in delays in delivery. |
| Loss of budgeted income | 0.636 | Income from fees & charges has been impacted during 2020/21 in services such as planning fee income, schools meals and waste income. |
| Service pressures | 2.368 | Net service pressures experienced in the first 9 months of 2021/22. |
| **Total Council pressures** | **22.224** | |

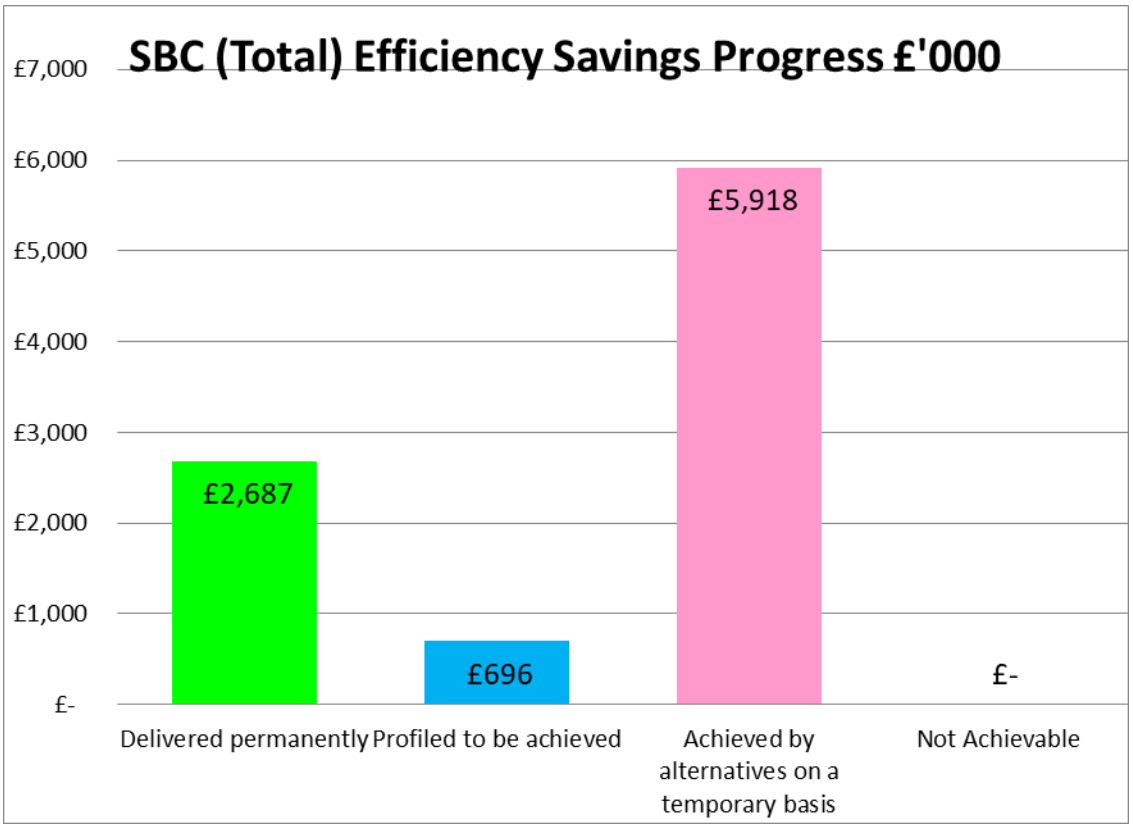
3.7 In order to support the Council's response to the COVID-19 pandemic funding has been made available by the Scottish Government. Full details of funding available are shown in Appendix 2. To supplement the funding from Scottish Government, CMT has again, taken decisions around discretionary spend and the impact of the current operating model to allow services to mitigate Council pressures. The updated total funding of £22.224m required to address current forecasts is detailed below:

| Funding | £m | Comment |
|---|---|---|
| Scottish Government funding (SG) | 12.249 | Scottish Government funding to support COVID-19 pressures. |
| Education recovery | 4.622 | Specific Scottish Government funding to support education recovery |
| IJB Local Mobilisation Plan (LMP) | 3.671 | Assumed funding from Scottish Government for IJB pressures from COVID-19 reflecting reporting through the Local Mobilisation Plan (LMP). |
| Council 2021/22 Financial Plan | 1.682 | Budget allocated through the 2021/22 Financial Plan to support COVID-19 response and recovery. |
| **Council COVID-19 revenue funding** | **22.224** | |

3.8 The following management action will continue during the remainder of the financial year with the aim of containing any pressures yet to emerge. Updates on the progress of this management action will continue to be presented to the Executive Committee on a quarterly basis as part of the monitoring process:

- Contain additional costs wherever possible;
- Maximise income opportunities for the Council;
- Continue the current freeze on discretionary spend to release further service budgets to contribute to the COVID-19 reserve;
- Consider wherever possible how savings can be accelerated from 2022/23 into 2021/22 to support the financial position in the current year;
- Continue engagement with COSLA to ensure the Council is fully aware and engaged in any discussions on any further Scottish Government funding.

3.9 There has been an ongoing impact on the delivery of planned Financial Plan savings during 2021/22 as a result of the diversion of management time to the pandemic during 2020/21 and 2021/22. The level of savings required by the financial plan in 2021/22 totals £9.301m. An analysis of delivery of savings as at the end of month 9 is provided in Appendix 3. This analysis shows that following the December month end £2.687m (29%) savings have been delivered permanently, £0.696m (7%) are profiled to be delivered by 31 March 2022 and £5.918m (64%) have been delivered on a temporary basis through alternative savings.




3.10 CMT are placing significant emphasis on ensuring the £0.696m, which is profiled to be delivered by 31 March 2022, is progressed and delivered permanently as soon as possible. Work is also ongoing, as part of the 2022/23 financial planning process, to ensure that permanent plans are in place for the £5.918m delivered temporarily in 2021/22 to ensure permanent resolution in 2022/23.

3.11 **Corporate**

A virement is being requested to reflect the Council's share of £30m to fund 2021/22 back pay costs following the national pay agreement for SJC staff (£0.667m). Also earmarked balanced from COVID-19 contingency funding to support the 2022/23 financial plan (£1.353m).

3.12 **Infrastructure & Environment**

The service is reporting a small underspend which is contributing to the overall Council position. Within this position the service are forecasting the management of pressures relating to the flooding event in Hawick and Storm Arwen in November from existing budgets. Pressures are being reported mainly from reduced catering income and reduced income collection rate relating to Housing and Temporary Accommodation. An earmarked balance from Second Homes Council Tax to support future investment in affordable housing is being sought.

3.13 **Social Work & Practice**

The Service is forecasting an underspend of £91k to contribute to the overall Council position. The main variances relate to increased income in Learning Disabilities (£191k) due to increased client contributions after financial assessments. Offset by a pressure in Mental Health (£150k) related to higher care costs in 2021/22. Underspends primarily due to staffing across various services (£94k) have been identified. While Locality pressures are a net overspend (£43k) with lower than planned staffing costs offsetting higher than expected care packages. Earmarked balances for Rapid Rehousing Transition Plan, Central Safer Communities and Carer's Act funding has been requested. Additional Scottish Government Funding

for 2021/22 is being reflected.

3.14 **Children & Young People**

The service is showing a pressure of £0.148m at the end of December 2021. COVID-19 funding continues to be utilised appropriately to ensure young people are supported. The 2021/22 academic session saw an additional 29.1 FTE teachers employed to reduce the attainment gap and to accelerate the Inspire Learning programme; all funding has been committed at the end of December. £400k of COVID funding relating to safe return of schools (logistics) is currently un-committed. Work continues to put plans in place to deliver the required Financial Plan savings on a permanent basis. Earmarking of expected DSM (£192k) and PEF (£495k) underspends across Primary and Secondary schools have been proposed which will give flexibility in 2022/23 as well as Early Years underspend due to reduced numbers of children currently in settings.

3.15 **Resilient Communities**

The service is reporting a small underspend which is contributing to the overall Council position. The service is grossing up additional funding from Scottish Government for supporting communities. Earmarked balances are being sought across a number of service areas to support commitments in 2022/23.

3.16 **Finance & Corporate Governance**

The service's forecast pressures relate to further anticipated costs relating to the independent inquiry (£70k) and additional overtime (£5k). To mitigate these costs, wherever possible, the department is managing vacancies across services (£73k). Earmarked balances are being sought across a number of service areas to support commitments in 2022/23. An underspend in Loans Charges due to a reduced borrowing requirement is being added to the previously established Treasury reserve (£1m) and a £1m earmarked balance from the COVID-19 reserve to fund investment in 2022/23 to support Sports & Culture Trusts with their COVID-19 recovery plans.

3.17 **People, Performance and Change**

The department's forecast pressures relate to the Social work Traineeship (£49k), increased investment required in training, disclosure and advertising costs associated with SB Cares recruitment issues (£30k) and an undeliverable in-year subscription Financial Plan saving (£38k). To partly mitigate these costs, the department is managing vacancies across services and is forecasting a net pressure of £27k. Available budget will be transferred from Business Change to fund additional transformational spend anticipated for 2022/23.

3.18 **Strategic Commissioning and Partnerships**

The service is reporting a balanced position. SB Cares has realised underspends mainly affected by reduced service provision and staffing costs caused by Covid, which has been used to offset undelivered savings in 2021/22. Earmarked balances are requested for Information Technology (£5.217m) to support ongoing programme planning work with CGI to outline, prioritise and deliver SBC's digital transformation programme with a focus on digitally enabling the frontline workforce, enabling data driven decision making and process automation. Plans are being developed to utilise additional Scottish Government Funding within SB Cares (£0.938m) for interim Homecare winter pressures. Sports Services has a small overspend related to Depreciation and Interest which will be covered from Loan Charges (£30k).

## 4 IMPLICATIONS

### 4.1 Financial Recommendations

There are no costs attached to any of the recommendations contained in this report, its content being specifically related to the performance of the revenue budget in 2021/22.

### 4.2 Risk and Mitigations

There is a risk that further cost pressures may emerge as the year progresses or that the savings required to compensate for non-delivery of Financial Plan savings may not be delivered as planned, both of which may impact on the outturn position. Every effort must continue to be made by Directors to contain projected spend in the remainder of the year and to consider permanent effects on the Financial Plan. These efforts include maintaining a focus on sound financial management, balancing the budget and delivering good value for money and ensuring these remain key aspects the culture of the council.

4.3 It is imperative therefore that as many savings as possible identified within the 2021/22 and previous financial plans are delivered permanently to ensure affordability and budget sustainability.

The risks identified above are being managed and mitigated through:-

(a) monthly reports of actual expenditure and income against approved budgets being made available to budget managers from the Council's Business World System.

(b) review of budget variances and monitoring of management actions to control expenditure by Finance, Service staff and Directors and monthly reporting to CMT.

(c) engagement with Departments and review of monthly management accounts by management teams.

(d) supporting departmental corporate transformation projects to monitor and deliver the planned corporate transformation savings in the medium-term Financial Plan.

### 4.4 Integrated Impact Assessment

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

### 4.5 Sustainable Development Goals

There are no significant effects on the economy, community or environment.

### 4.6 Climate Change

No effect on carbon emissions are anticipated from the recommendation of this report.

### 4.7 Rural Proofing

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

### 4.8 Data Protection Impact Statement

There are no personal data implications arising from the proposals contained in this report.

4.9 **Changes to Scheme of Administration or Scheme of Delegation**

No changes to either the Scheme of Administration or the Scheme of Delegation is required as a result of this report.

## 5 CONSULTATION

5.1 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Service Director HR & Communications, the Clerk to the Council and Corporate Communications will be consulted and any comments received will be incorporated into the final report.

**Approved by**

**David Robertson** **Signature .....**
**Director Finance & Corporate Governance**

**Author(s)**

| Name | Designation and Contact Number |
|---|---|
| Suzy Douglas | Financial Services Manager 01835 824000 X 5881 |

**Background Papers:**
**Previous Minute Reference:**

**Note –** You can get this document on tape, in Braille, large print and various computer formats by contacting the Author. Information on other language translations as well as additional copies can also be provided.

This page is intentionally left blank

APPENDIX 1

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH: Dec-21**
**SUMMARY**

| | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Infrastructure & Environment | 44,885 | 32,055 | 47,169 | 47,057 | 112 | (112) | 0 | An underspend of £62k is forecast which is contributing to the Council position. The service has responded to an emergency flood event in October and Storm Arwen in November and are trying to manage the resulting costs of this within their existing budget. School meal income, primarily in Secondary schools continues to track at lower levels than 2019/20 and a further income pressure is being reported. The full impact of the roll out of Universal FSM's to P4 and P5 is currently being assessed. Underspends within utilities in property services are offsetting a pressure resulting from reduced collection rates relating to Housing & Temporary Accommodation rental income |
| Social Work & Practice | 54,386 | 34,418 | 59,931 | 62,167 | (2,235) | 2,235 | 0 | A £91k underspend is forecast to contribute to the council position. The main variances relate to an underspend in Learning Disabilities (£191k) offset by an overspend in Mental Health (£150k). Underspends due to staffing in Adult Protection (£54k), Quality Improvement (£24k) and Safer Communities (£16k). While Locality care packages are higher than planned (£89k) while Locality staffing costs are lower than expected (£46k). Earmarked balances for Rapid Rehousing Transition Plan, Central Safer Communities and Carer's Act funding and additional Scottish Government Funding for 2021/22 has been assumed within Services and plans are being developed to utilise this funding and earmark any balances to 2022/23 . |
| Education & Lifelong Learning | 96,863 | 67,253 | 106,552 | 103,543 | 3,009 | (3,009) | 0 | A pressure of £148k is forecast which is being funded from the overall Council position. This is related to NQT teachers. Earmarking is being sought for Early Years £3,795, DSM £191k and PEF £493k. |
| Resilient Communities | 18,688 | 6,755 | 20,865 | 22,567 | (1,702) | 1,702 | 0 | An underspend of £73k is forecast which is contributing to the overall Council position. This is primarily driven from a reduced forecast in Council Tax Reduction Scheme. The service is grossing up additional Scottish Government funding for supporting communities (£2.402m). Earmarking of £627k budget to 2022/23 is also being sought across Business Support (£100k), Communities Funding (£161k), Customer Advice & Support Services (£195k) and Economic Development (£171k). |
| Finance & Corporate Governance | 35,501 | 13,539 | 32,831 | 30,247 | 2,584 | (2,584) | 0 | An underspend of £18k is forecast which is contributing to the overall Council position. This is primarily due to managing staff vacancies and absorbs the anticipated additional cost for the independent inquiry of £70k. Earmarking is being sought to support the Financial Plan in 2022/23 £686k, unallocated Revenue Support Grant £24k, additional environmental officer funding £54k, electoral costs £13k, budget to enable an email tool £10k and to transfer £1m to the Treasury Reserve |
| People, Performance and Change | 7,611 | 5,301 | 7,873 | 7,690 | 183 | (183) | 0 | A pressure of £27k is forecast which is being funded from the overall Council position. This is in relation to Social work traineeship and SB Cares training and recruitment costs. Earmarking is being sought for Transformation of £210k. |
| Strategic Commissioning & Partnership | 33,822 | 24,641 | 34,253 | 30,004 | 4,249 | (4,249) | 0 | The service is reporting a balanced position. SB Cares has realised underspends mainly due to reduced services provision and staffing costs caused by Covid, which has been used to offset undelivered savings in 2021/22. Earmarked balances are requested for Information Technology (£5,217k) to support on going Transformation work. Plans are being developed to utilise additional Scottish Government Funding within SB Cares (£938k). Sports Services has a small overspend related to Depreciation and Interest which will be covered from Loan Charges (£30k). |
| **Total** | **291,757** | **183,962** | **309,475** | **303,275** | **6,200** | **(6,200)** | **0** | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Financed by:** | | | | | | | | |
| Revenue Support Grant | (190,186) | (144,215) | (201,846) | (210,937) | 9,091 | (9,091) | 0 | Gross up redeterminations of revenue funding relating to i) 'flexible funding to tackle financial insecurity' (£470k); ii) Child Disability Payment (£18k); iii) initial allocation of Scottish Child Payment Bridging Payments (Oct & increased winter) including administration (£399k); iv) free child burials (£6k); v) share of £30m to fund pressures (£667k); vi) partial distribution of Family Pandemic Payments (£369k) and Low Income Pandemic Payments (£1,233k); vii) Local Self Isolation Assistance (£17k); viii) business support administration grant (£81k); viii) Phase 2 of Free School Meal Holiday Support (£333k); ix) removal of fees for school music tuition (£10k); x) Teacher Induction Scheme (net of administration costs) (£778k); xi) Educational Psychology trainee funding (£14k); xii) Phase I of Universal Free School Meals (£587k); xiii)Social Care pay uplift (£873k); xiv) Scottish Living Wage uplift (£706k); xv) Implementation of National Trauma Training Programme (£50k); xvi) Unaccompanied Asylum Seeking Children (UASC) (£22k); xvii) Mental Health Recovery & Renewal (£66k); xviii) Care at Home Winter Planning (£1,454k); xix) Interim Care Winter Planning (£938k). |
| Non-Domestic Rates | (33,571) | (19,488) | (26,668) | (26,668) | 0 | | 0 | |
| Council Tax | (65,261) | (66,742) | (65,351) | (65,348) | (3) | 3 | 0 | Forecast outturn slightly down mainly due to higher Single Occupancy Discounts. |
| Second Homes Council Tax | (1,177) | 0 | (1,103) | (1,160) | 57 | (57) | 0 | Projected additional income through Second Homes Council Tax forecast at this time. |
| Capital Financed from Current Revenue | 0 | 4 | 366 | 366 | 0 | 0 | 0 | |
| Reserves: | | | | | | | | |
| Earmarked Balances from 2020/21 | (1,562) | (17,614) | (17,548) | (17,548) | 0 | | 0 | |
| Earmarked Balances for future years | 0 | 3,107 | 3,107 | 18,452 | (15,345) | 15,345 | 0 | To earmark budget into 2022/23 for i) Second Homes Council Tax (£107k); ii) Corporate Transformation (£210k); iii) additional business support resource for Hubs (£52k); iv) Treasury Reserve (£1m); v) Financial Plan savings within Business Support - temporarily support the delivery (£48k); vi) economic development activity (£171k); vii) email distribution tool (£10k); viii) unapplied revenue support grant (£30k); ix) IT Transformation £5,217k; x) Customer Advice & Support Services system upgrades (£195k); xi) Communities Funding (£161k); xii) Covid-19 Environmental Health Officer (£54k); xiii) Local Government Election (£13k); xiv) 2022/23 Financial Plan as outlined in the draft plan (£1,353k) and Culture & Sports Trusts (£1m); xv) Rapid Rehousing Transition Plan funding (£249k); xvi) Wellness Officer and Community Justice Co-ordinator posts (£134k); xvii) Child Protection staff training (£7k); xviii) Primary Devolved School Management (£191k); xix) Primary (£399k) and Secondary (£94k) Pupil Equity Fund; xx) Realising Change Fund (£90k); xxi) Early Years 1140 hours (£3,705k); xxii) Appropriate Adult (£11k); xxiii) Education recovery Covid-19 funding (£400k); xxiv) Carers Act (£423k); xxv) Community Safety Policy Officer (£17k); and xxvi) CEDAR transport costs |
| Transfers to/from Reserves | 0 | (433) | (433) | (433) | 0 | | 0 | |
| **Total** | **(291,757)** | **(245,380)** | **(309,475)** | **(303,275)** | **(6,200)** | **6,200** | **0** | |

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH: Dec-21**

| Infrastructure & Environment | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| **Property** | **12,601** | **9,039** | **12,161** | **12,004** | **157** | **(157)** | **0** | |
| Property Management Services | 13,115 | 10,193 | 12,538 | 12,374 | 164 | (164) | 0 | Underspends being reported within Electricity (£104k), Gas (£19k), Water (£162k), net water appeals (£33k), Rates (£8k) and additional income (£38k). Reduced collection rate relating to Housing & Temporary Accommodation rent income (£200k). Proposed budget transfer to Estates for essential maintenance at Lowood Estate (£8k) |
| Estates Management Services | 476 | 269 | 462 | 470 | (8) | 8 | 0 | Lowood grounds maintenance pressure (£8k) funded by underspends within Property Management Services utilities. |
| Commercial Property Income | (1,264) | (1,626) | (1,243) | (1,243) | 0 | | 0 | |
| Architects | 126 | 258 | 207 | 203 | 4 | (4) | 0 | Additional Income (£4k) |
| Major Projects | 148 | (55) | 198 | 201 | (3) | 3 | 0 | Employee costs pressure (£3k) |
| **Facilities** | **5,470** | **4,173** | **6,024** | **6,231** | **(207)** | **207** | **0** | |
| Catering Services | 756 | 713 | 1,040 | 1,247 | (207) | 207 | 0 | £160k net income pressure predominantly from reduced secondary school income (down 15% year to date) due to pupil sickness & pupils not using dining halls. Increased employee costs for additional hours (£33k), small increases in costs including premises related costs (£14k) |
| Cleaning & Facilities Management | 4,714 | 3,460 | 4,983 | 4,983 | 0 | 0 | 0 | |
| **Parks & Environment** | **4,359** | **2,828** | **4,385** | **4,385** | **0** | **0** | **0** | |
| **Roads & Infrastructure** | **9,658** | **7,774** | **10,268** | **10,356** | **(88)** | **88** | **0** | |
| Network & Infrastructure Asset Management | 9,841 | 5,148 | 9,843 | 9,843 | 0 | 0 | 0 | |
| SBcContracts | (701) | 1,288 | (486) | (462) | (24) | 24 | 0 | £24k pressure relating to operatives at home due to COVID-19. Labour rates reviewed and increased to cover additional costs associated with the agreed pay award. |
| Engineers | 856 | 969 | 905 | 969 | (64) | 64 | 0 | Pressures in flood works relating to St Mary's Loch (£6k), Internal Works (£33k). Staff costs relating to Storm Arwen (£25k) |
| Fleet Management Services | (338) | 408 | (165) | (165) | 0 | 0 | 0 | |
| Pay Parking | 0 | (39) | 170 | 170 | 0 | 0 | 0 | |
| **Waste Management Services** | **9,003** | **5,878** | **9,649** | **9,649** | **0** | **0** | **0** | |
| **Passenger Transport** | **1,678** | **1,981** | **1,965** | **1,886** | **79** | **(79)** | **0** | Savings forecast from improved bus subsidies position (£55k), increased fares income (£45k) previously reported as a Covid pressure partially offset with a net income pressure within in-house fleet (£21k) |

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Planning Services** | **889** | **455** | **1,742** | **1,634** | **108** | **(108)** | **0** | Projected additional planning fee income based on actuals to date (£108k). |
| **Housing Strategy & Services** | **1,227** | **(73)** | **975** | **912** | **63** | **(63)** | **0** | Additional income forecast through Second Homes Council Tax (£57k) and landlord Registration (£13k). Earmark Second Homes Council Tax into 2022/23 to support future investment in affordable housing. |
| **Total** | **44,885** | **32,055** | **47,169** | **47,057** | **112** | **(112)** | **0** | |

## Key Highlights, Challenges and Risks

The service is forecasting a net underspend position with movements in a number of services, the key highlights are:

Within Property Management Services there is an underspend within utilities, Scottish Procurement purchase gas and electricity up to 2.5 years in advance, this has provided a high level of protection from the current record high prices. Reduced occupation of Council buildings is also impacting on usage. Reduced collection rates relating to Housing & Temporary Accommodation rental income are being experienced, the service will monitor and investigate this over the remaining months of the year.

Catering Services are reporting a pressure primarily relating to income from secondary school meals, this is as a result of pupil absence and reduced uptake of school meals. The roll out of P4 Universal FSM took place in August 2021 and P5 in January 2022, funding from Scottish Government has been grossed up within Education & Lifelong Learning and the impact of this roll out will be monitored over the remainder of the year.

The service have responded to the emergency weather events in Hawick, relating to flooding in October and across the Council area in relation to Storm Arwen in November. Whilst this has not resulted in expenditure above the Bellwin threshold level which the Council are required to fund, there are costs in excess of £250k which the service are trying to manage within existing budgets.

Planning Services additional planning fee income is forecast, this can be a volatile area and will continue to be monitored over the remainder of the year.

Within Fleet Management Services dayworks Income is tracking low however billing is behind and so this will continue to be closely monitored.

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| Social Work & Practice | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Child Protection | 192 | 131 | 237 | 230 | 7 | (7) | 0 | Proposed virement relates to an earmarked balance of £7k in relation to delayed roll-out of staff training. |
| Children & Families Social Work | 14,807 | 10,524 | 15,529 | 15,551 | (22) | 22 | 0 | Breakeven position currently but further pressure may materialise in Out of Area Placements. Proposed virement reflects confirmed redetermination funding to provide for Social Care pay uplift. |
| Adult Protection | 411 | 244 | 411 | 357 | 54 | (54) | 0 | Staffing and contracted services underspends. Proposed virement reflects use of underspend to contribute to department and corporate pressures. |
| Emergency Duty Team | 317 | 260 | 352 | 356 | (4) | 4 | 0 | Proposed virement reflects movement of other service underspends to support pressure. |
| Business Support - Staff Development | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Quality Improvement | 65 | 252 | 386 | 417 | (31) | 31 | 0 | Lower than anticipated staffing costs. Proposed virement reflects confirmed redetermination funding of £66k to increase Mental Health Officer staffing (£66k) and also to earmark £11k Appropriate Adult funding. Additional virement reflects use of underspend to contribute to department and corporate pressures. |
| Services in Criminal Justice System | 1 | (182) | (27) | (27) | 0 | 0 | 0 | |
| Safer Communities | 1,229 | 521 | 2,306 | 1,885 | 421 | (421) | 0 | Virement relates to earmarked balances of £249k in Homelessness Services - Rapid Rehousing Transition Plan funding, not spent in year due to Covid delays and also £134k in Central Safer Communities relating to delays in recruiting to Wellness Officer and Community Justice Co-ordinator posts. In addition, earmarked balances - £17k relating to Community Safety Policy Officer and £4k relating to ring fenced CEDAR transport costs. Underspends in Central Community Services of £17k resulting from continued delays in recruitment. Additional virement reflects use of underspend to contribute to department and corporate pressures. |
| Older People | 9,880 | 2,356 | 9,728 | 11,599 | (1,871) | 1,871 | 0 | Proposed virement reflects confirmed redetermination funding to provide for £1.454m Homecare winter planning and £0.417m Social Care pay uplift. |
| Joint Learning Disability | 16,122 | 13,455 | 18,763 | 18,949 | (186) | 186 | 0 | £64k saving resulting from 1 client moving from 24 hour permanent care into community based care setting. £16k saving from day centre transport costs. £14k saving from continued non-recruitment to vacancies. £60k increased client income resulting from client financial (re)assessments. £26k reductions to community based care packages. Proposed virement reflects confirmed redetermination funding to provide for Social Care pay uplift as well as use of net underspend to contribute to department and corporate pressures. |
| Joint Mental Health | 2,196 | 1,564 | 2,007 | 2,174 | (167) | 167 | 0 | Pressures relating to individual client care packages across the service relating to both new and existing clients. Proposed virement reflects confirmed redetermination funding to provide for Social Care pay uplift as well as movement of other service underspends to support pressure. |
| People with Physical Disabilities | 2,734 | 2,085 | 2,513 | 2,558 | (45) | 45 | 0 | Proposed virement reflects confirmed redetermination funding to provide for Social Care pay uplift as well as use of net underspend to contribute to department and corporate pressures. |

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Generic Services | 6,339 | 3,176 | 7,633 | 8,026 | (393) | 393 | 0 | £89k higher than anticipated costs relating to Locality based care packages, off-set by a net saving of £43k in locality based staffing teams. Proposed virement reflects confirmed redetermination funding to provide for Scottish Living Wage uplift and in-year Social Care pay uplift. Also proposed earmarked balance of £423k in relation to delays in progressing Carers Act expenditure in 2021-22. In addition virement to remove net underspend to support other department pressures. |
| **Total** | **54,293** | **34,387** | **59,840** | **62,076** | **(2,235)** | **2,235** | **0** | |
| **Public Health** | **Base Budget (£'000)** | **Actual to Date (£'000)** | **Revised Budget (£'000)** | **Projected Outturn (£'000)** | **Outturn Variance (£'000)** | **Proposed Virement (£'000)** | **Projected (over)/under spend** | |
| Public Health | 93 | 31 | 91 | 91 | 0 | 0 | 0 | |
| **Total** | **93** | **31** | **91** | **91** | **0** | **0** | **0** | |

**Key Highlights, Challenges and Risks**

The service is reporting a net underspend - £91k in total being removed to support corporate budget pressures.
The main variances are related to Learning Disabilities which is underspent due to reduced client packages and increased client contributions following financial assessments. This is offset by an overspend in Mental Health where higher than expected care package costs have been incurred throughout 2021/22. Adult Protection and Quality Improvement are underspent due to lower than anticipated staffing costs, while Safer Communities has experienced recruitment delays leading to an underspend on staffing. Earmarked balances for Rapid Rehousing Transition Plan, Central Safer Communities and Carer's Act funding have been actioned due to in year Covid delays affecting capacity and recruitment. Additional Scottish Government Funding for 2021/22 has been assumed within Services and plans are

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| Education & Lifelong Learning | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Early Years | 6,045 | (1,007) | 7,920 | 4,125 | 3,795 | (3,795) | (0) | Earmark Realising Change Fund grant (£90k) into 2022/23. Earmark 1140 hours allocation from 2021/22 into 2022/23 (£3,705k). |
| Primary Schools | 29,311 | 22,250 | 31,734 | 31,171 | 563 | (563) | 0 | Indicative DSM carry forward (£191k) earmarked from 2021/22 to 2022/23. Projected Pupil Equity Fund (PEF) (£399k) earmarked from 2021/22 to 2022/23 to cover staffing costs to the end of the academic year. Maternity and long-term sickness forecasted pressure will utilise the Covid-19 funding |
| Secondary Schools | 39,864 | 31,096 | 41,594 | 41,456 | 138 | (138) | (0) | Projected Pupil Equity Fund (PEF) (£94K) earmarked from 2021/22 to 2022/23 to cover staffing costs to the end of the academic year. Maternity and long-term sickness forecasted pressure will utilise the Covid-19 funding. |
| Additional Support Needs | 11,571 | 7,898 | 11,760 | 11,760 | (0) | 0 | 0 | |
| Educational Psychology | 704 | 487 | 697 | 711 | (14) | 14 | 0 | Breakeven position - savings have been met. Redetermination of Educational Psychology trainee funding (£14k) |
| Central Schools | 3,222 | 2,413 | 6,702 | 7,588 | (886) | 886 | (0) | Probationer pressure (£148k). Covid-19 funding of £17k utilised to offset maternity and long term sickness pressures in Primary & Secondary schools. Redetermination of Free School Meal Holiday Support (£333k). Net redetermination of Teacher Induction Scheme (£778k). Redetermination of funding for fees for school music tuition (£10k). To earmark balance of Covid-19 education recovery funding to Reserve (£400k). |
| School Meals | 1,756 | 1,504 | 1,756 | 2,343 | (587) | 587 | 0 | Additional funding for Universal Free School Meals (£587k) |
| School Transport | 3,442 | 1,807 | 3,442 | 3,442 | (0) | 0 | (0) | Contracts awarded subject to minor amendments to routes. Greater efficiency in planning has reduced the number of routes by 28. Wage and fuel inflation has offset route efficiency savings. |
| Community Learning & Development | 948 | 807 | 947 | 947 | 0 | 0 | 0 | |
| **Total** | **96,863** | **67,253** | **106,552** | **103,543** | **3,009** | **(3,009)** | **0** | |

**Key Highlights Challenges & Risks**

Primary and Secondary maternity and long term sickness continue to cause a pressure in their respective services, the Covid-19 funding will be utilised to cover these. Contracts have been awarded for a reduced number of school transport routes; unfortunately, wage and fuel inflation has eroded much of the expected savings. Early Years earmark has arisen in part due to the sustainable rates not yet agreed with Private & Voluntary providers and fewer children enrolling than was anticipated; some of this is due to Covid-19 and families preferring to keep children at home to reduce the risk of infection.

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH: Dec-21**

| Resilient Communities | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Business Support | 5,160 | 3,793 | 5,205 | 5,105 | 100 | (100) | 0 | To earmark available budget into 2022/23 to i) fund additional business support resource to backfill Business Managers currently supporting Hubs so they can focus on tasks to achieve Financial Plan savings in 2022/23 (£52k) and temporarily support delivery of Financial Plan savings (£48k). |
| Community Planning & Engagement | 142 | 124 | 308 | 333 | (25) | 25 | 0 | Balance of undeliverable community capacity Financial Plan saving (£25k). |
| Localities/Community Fund | 1,221 | 2,655 | 1,806 | 4,029 | (2,223) | 2,223 | 0 | Additional funding from Scottish Government for i) Scottish Child Payment Bridging Payments - Oct & increased winter (£393k); ii) Council's share of flexible funding to tackle financial insecurity flexible funding (£470k); iii) Family Pandemic Payments (£357k); and iv) Low Income Pandemic Payments (£1,164k). To earmark budget into 2022/23 for communities funding (£104k) and BBBB (£57k). |
| Customer Advice & Support Services | 3,208 | 1,904 | 3,336 | 3,159 | 177 | (177) | 0 | Funding from Scottish Government for Child Disability Payment information gathering (£18k). To earmark available budget into 2022/23 (£195k) to fund various system upgrades delayed due to IT issues. |
| Economic Development | 1,400 | (63) | 1,779 | 1,608 | 171 | (171) | 0 | To earmark available budget into 2022/23 to fund economic development activity (£171k). |
| Discretionary Housing Payments | 733 | (105) | 1,080 | 1,080 | 0 | | 0 | |
| Housing Benefits | 623 | (190) | 679 | 679 | 0 | | 0 | |
| Non Domestic Rates Relief | 201 | (7,620) | 150 | 120 | 30 | (30) | 0 | Review of reliefs awarded (including some backdated cases from previous years) to individual organisations has resulted in the replacement of some discretionary reliefs with mandatory reliefs and a reduction in outturn figure. The final outturn figure may be further reduced. |
| Scottish Welfare Fund | 596 | 718 | 975 | 975 | 0 | | 0 | |
| Council Tax Reduction Scheme | 5,407 | 5,537 | 5,546 | 5,478 | 68 | (68) | 0 | Forecast reflects view of the continuing month on month reduction and improving outlook. Position will continue to be monitored closely over the next few months for any further change in trend. |
| **Total** | **18,688** | **6,755** | **20,865** | **22,567** | **(1,702)** | **1,702** | **0** | |

**Key Highlights, Challenges & Risks**

The service is grossing up additional Scottish Government funding for Scottish Child Payment Bridging Payments - Oct & increased winter; Council's share of flexible funding to tackle financial insecurity flexible funding; Family Pandemic Payments; Low Income Pandemic
Approval to earmark available budget into 2022/23 is being sought from Business Support, the Localities Fund, Customer Advice and Support Services and Economic Development
The service is forecasting a net underspend position primarily as a result of a reduced forecast for Council Tax reduction Scheme, with funding being returned to the Covid-19 reserve

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| Finance & Corporate Governance | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Covid-19 Reserve Fund | 7,300 | 155 | 1,044 | 295 | 749 | (749) | 0 | Additional Scottish Government funding towards administration costs associated with i) Scottish Child Payment bridging payments (£6k); ii) Local Self-Isolation Assistance Service (£17k); iii) business support grants (£81k); and iv) Family & Low Income Pandemic Payments (£81k). To earmark available budget into 2022/23 to support increase in funding for Culture and Sports Trusts as per the draft Financial Plan (£1m). |
| Corporate | (1,581) | 0 | 1,861 | 1,175 | 686 | (686) | 0 | Council's share of £30m to fund pressures (backdated pay award) £667k. To earmark available budget into 2022/23 to support the Financial Plan as outlined in the draft plan (£1,353k). |
| Chief Executive | 191 | 134 | 188 | 188 | 0 | 0 | 0 | |
| Corporate Policy | 348 | 173 | 116 | 116 | 0 | 0 | 0 | |
| Emergency Planning | 132 | 119 | 159 | 164 | (5) | 5 | 0 | Additional overtime forecast (£5k). |
| Finance | 4,322 | 2,583 | 4,553 | 4,520 | 33 | (33) | 0 | Additional staff turnover savings (£9k). To earmark unapplied additional Revenue Support Grant (£24k). |
| Legal Services | 742 | 633 | 905 | 955 | (50) | 50 | 0 | Increased costs relating to independent inquiry (£70k) partially offset by additional staff turnover savings (£20k). |
| Protective Services | 1,616 | 1,126 | 1,612 | 1,558 | 54 | (54) | 0 | To earmark additional funding into 2022/23 to support increased workload of Environmental Health officers due to Covid-19 (£54k). |
| Audit & Risk | 339 | 245 | 339 | 309 | 30 | (30) | 0 | Staff turnover savings (£30k). |
| Assessor & Electoral Registration Services | 856 | 644 | 920 | 907 | 13 | (13) | 0 | To earmark available budget into 2022/23 to cover additional electoral registration costs associated with the Local Government Election on 5 May i.e. processing of increased postal vote applications (£13k). |
| Democratic Services | 1,704 | 1,553 | 1,747 | 1,747 | 0 | 0 | 0 | |
| Communications & Marketing | 505 | 366 | 511 | 467 | 44 | (44) | 0 | To earmark available budget into 2022/23 for email distribution tool (£10k). Additional staff turnover adjustment (£34k). |
| Loan Charges | 19,466 | 5,735 | 19,312 | 18,282 | 1,030 | (1,030) | 0 | Transfer budget to Sports Services to fund depreciation and interest charges for sports pitches (£30k). To earmarked forecast underspend due to favourable interest rates and reduced borrowing requirement due to timing movements in the capital programme to establish a Treasury Reserve (£1m). |
| Provision for Bad Debts | 125 | 125 | 125 | 125 | 0 | 0 | 0 | |
| Recharge to Non-General Fund | (563) | (51) | (563) | (563) | 0 | 0 | 0 | |
| **Total** | **35,501** | **13,539** | **32,831** | **30,247** | **2,584** | **(2,584)** | **0** | |

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| Key Highlights, Challenges & Risks |
| --- |
| Additional costs of £70k are expected in relation to the independent inquiry. These are being offset by continued staff turnover savings. Favourable interest rates and reduced borrowing due to timing movements in the capital program is enabling the establishment of a Treasury Reserve (£1m) |

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| People, Performance & Change | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Human Resources | 4,726 | 3,316 | 4,783 | 4,862 | (79) | 79 | 0 | Pressure from Social Work Traineeship (Module Fees and Practice Educator costs), partly offset by projected underspend in occupational health/medical fees and additional staff turnover savings (£49k). Increased investment required in training, disclosure and advertising costs associated with SB Cares recruitment issues (£30k). |
| Early Retiral/Voluntary Severance | 67 | 90 | 90 | 90 | 0 | 0 | 0 | |
| Corporate Transformation | 790 | 680 | 1,227 | 1,017 | 210 | (210) | 0 | To earmark available budget into 2022/23 to fund Transformation (£210k). |
| Employment Support Service | 383 | 162 | 322 | 249 | 73 | (73) | 0 | Skills Development Scotland income and additional staff turnover. |
| Business Change & Programme Management | 1,211 | 786 | 1,043 | 1,081 | (38) | 38 | 0 | Undeliverable in-year subscription Financial Plan saving (£38k). |
| Business Planning Performance & Policy Development | 433 | 266 | 408 | 391 | 17 | (17) | 0 | Staff turnover savings and additional income. |
| **Total** | **7,611** | **5,301** | **7,873** | **7,690** | **183** | **(183)** | **0** | |

**Key Highlights, Challenges & Risks**

The Social Work Traineeship and increased investment in training, disclosure and advertising costs associated with SB cares are causing pressures of £79k , these are being offset by income from Skills development Scotland and staff turnover £90k.

**MONTHLY REVENUE MANAGEMENT REPORT**
**SCOTTISH BORDERS COUNCIL 2021/22 AT END OF MONTH:** Dec-21

| Strategic Commissioning & Partnerships | Base Budget (£'000) | Actual to Date (£'000) | Revised Budget (£'000) | Projected Outturn (£'000) | Outturn Variance (£'000) | Proposed Virement (£'000) | Projected (over)/under spend | Summary Financial Commentary |
|---|---|---|---|---|---|---|---|---|
| Information Technology | 11,435 | 6,839 | 14,430 | 9,213 | 5,217 | (5,217) | 0 | To earmark available budget into 2022/23 to support IT Transformation (£5,217k). |
| SB Cares | 16,924 | 13,780 | 14,394 | 15,332 | (938) | 938 | 0 | Savings in Disability Services relating to continued reduction in service provision due to Covid-19 (£135k). Lower than anticipated staffing costs in Care Homes and Home Care services due to continued high level of vacancies and also savings in associated clothing / uniform costs (£90k). Community Equipment Store forecasting a balanced position, however increasing demands on service may cause financial pressure. This is being closely monitored, including Covid related pressures. Total service savings (£225k) allocated against current undelivered savings. In addition, pressures around interim care, current funded from within the service has allowed confirmed in-year Scottish Government funding to be allocated against remaining undelivered savings - Reablement of Homecare and Enterprise Mobility. Proposed virement reflects this confirmed redetermination funding (£938k) |
| Cultural Services | 3,506 | 2,680 | 3,471 | 3,471 | 0 | 0 | 0 | |
| Sports Services | 1,957 | 1,342 | 1,958 | 1,988 | (30) | 30 | 0 | Transfer budget from Loan Charges to fund depreciation and interest charges for sports pitches (£30k). |
| **Total** | **33,822** | **24,641** | **34,253** | **30,004** | **4,249** | **(4,249)** | **0** | |

**Key Highlights, Challenges & Risks**

The service is reporting a balanced position up to the end of December 2021.
Information Technology has earmarked budget into 2022/23 to support on going Transformation work. SB Cares has realised some service savings in their current position due to reduced service provision and lower staffing costs, which are being used to offset undelivered savings in 2021/22 on a temporary basis. Additional Scottish Government Funding for 2021/22 has been assumed within SB Cares and plans are being developed to utilise this funding and earmark any balances to 2022/23 to support further development work. Sports Services has a small overspend related to Depreciation and Interest which will be covered from Loan Charges.

Covid-19 Funding 2021/22

**Appendix 2**

| Details | Amount | Ringfenced | | | | Flexible | Assumed IJB funding through LMP | 2021/22 Financial Plan |
|---|---|---|---|---|---|---|---|---|
| | | Admin. | Education Recovery | Individuals/ Families/ Communities | Self Isolation/Test & Protect | | | |
| General Administration funding (Leaders Nov) | 406,000 | 406,000 | | | | | | |
| Administration of £100 COVID Spring Hardship payment | 5,585 | 5,585 | | | | | | |
| Administration of COVID-19 Business Support: Large Self Catering, Exclusive Use Properties and Bed & Breakfast Establishments paying Council Tax | 330,000 | 330,000 | | | | | | |
| Food Insecurity | 177,550 | | | 177,550 | | | | |
| Financial Insecurity | 330,000 | | | 330,000 | | | | |
| Children & young people's mental health (pandemic grant £246,750; framework grant £82,250) | 329,000 | | | 329,000 | | | | |
| Safe schools return (Logistics) | 1,772,000 | | 1,772,000 | | | | | |
| Education Recovery (additional staff, family support, digital) | 955,000 | | 955,000 | | | | | |
| Additional funding to cover continued education recovery | 1,032,000 | | 1,032,000 | | | | | |
| Lost income scheme | 1,416,569 | | | | | 1,416,569 | | |
| Financial Insecurity Fund (balance) | 54,925 | | | 54,925 | | | | |
| Spring Hardship Payment | 259,518 | | | 259,518 | | | | |
| Discretionary Fund (balance) | 900,296 | | | 900,296 | | | | |
| Tackling Child Poverty Fund - Parental Employability Support Fund (PESF) Boost | 114,000 | | | 114,000 | | | | |
| 20/21 RSG overstated by duplicate payment (carry into 21/22 to reflect downward redetermination) | 111,000 | | | | | 111,000 | | |
| Self-Isolation Assistance Service - extension | 41,895 | | | | 41,895 | | | |
| Additional £15m flexible funding for Level 4 | 330,000 | | | | | 330,000 | | |
| To support Covid-19 pressures including lost income (20/21) | 4,999,000 | | | | | 4,999,000 | | |
| Test & Protect - local self-isolation assistance service funding to 11/1/21 | 13,000 | | | | 13,000 | | | |
| Test & Protect - support for people extension to 11/1/21 | 48,000 | | | | 48,000 | | | |
| Share of £400k for admin of hardship grants | 5,585 | 5,585 | | | | | | |
| EH &TS Covid-19 officers | 38,000 | | | | | 38,000 | | |
| SG education logistics funding (share of £20m) | 506,000 | | | | | 506,000 | | |
| SG consequentials funding (share of £49m) | 195,520 | | | | | 195,520 | | |
| 20/21 underspend (within Reserves) | 2,256,000 | | | | | 2,256,000 | | |
| COVID-19 funding - SBC share of £259m national one-off funding | 5,757,000 | | | | | 5,757,000 | | |
| COVID-19 Funding | 889,000 | | | | | 889,000 | | |
| Learning needs of children and young people | 1,199,000 | | 1,199,000 | | | | | |
| Low Income Pandemic Payment | 1,163,500 | | | 1,163,500 | | | | |
| Family Pandemic Payment | 356,320 | | | 356,320 | | | | |
| Low Income Pandemic Payment - admin | 69,085 | 69,085 | | | | | | |
| Family Pandemic Payment - admin | 12,252 | 12,252 | | | | | | |
| Scottish Child Payment Bridging Payments (Oct & increased winter) | 392,829 | | | 392,829 | | | | |
| Scottish Child Payment Bridging Payments - additional admin (Oct payment) | 6,126 | 6,126 | | | | | | |
| Additional cleaning staff, materials & PPE | 520,000 | | | | | | | 520,000 |
| Private Sector Housing Grants admin fee | 2,000 | | | | | | | 2,000 |
| Personal Protective Equipment (PPE) | 480,000 | | | | | | | 480,000 |
| Community Equipment Store | 50,000 | | | | | | | 50,000 |
| Wipes in Secondary schools | 520,000 | | | | | | | 520,000 |
| Masks in schools | 28,000 | | | | | | | 28,000 |
| Funding for Environmental Health Officers | 54,000 | | | | | | | 54,000 |
| Admin. for self-isolation grants | 19,700 | 19,700 | | | | | | |
| Local Self-Isolation Assistance Service (Apr - June 21) | 47,775 | | | | 47,775 | | | |
| Additional costs associated with the self isolation support grant 20/21 | 22,673 | 22,673 | | | | | | |
| Additional costs associated with the self isolation support grant 21/22 | 13,604 | 13,604 | | | | | | |
| Local Self-Isolation Assistance Service (July - Sept 21) | 47,775 | | | | 47,775 | | | |
| Extension of Local Self-Isolation Assistance Service (Oct - Dec 21) | 47,775 | | | | 47,775 | | | |
| Extension of Local Self-Isolation Assistance Service (Jan - Mar 22) | 47,775 | | | | 47,775 | | | |
| Business Ventilation Fund - administration | 15,100 | 15,100 | | | | | | |
| December/January Business Support Top Up – Hospitality admin. | 26,900 | 26,900 | | | | | | |
| School ventilation - CO2 Monitors* | 64,000 | | 64,000 | | | | | |
| Tenant Grant Fund | 184,000 | 9,000 | | 175,000 | | | | |
| Business Support Administration Grant 2021/22 | 81,000 | 81,000 | | | | | | |
| Financial Insecurity Flexible funding | 470,000 | | | 470,000 | | | | |
| Council contribution towards Covid-19 pressures | 28,000 | | | | | | | 28,000 |
| Assumed IJB funding through the LMP | 3,671,000 | | | | | | 3,671,000 | |
| | **32,912,632** | **1,022,610** | **5,022,000** | **4,722,938** | **293,995** | **16,498,089** | **3,671,000** | **1,682,000** |

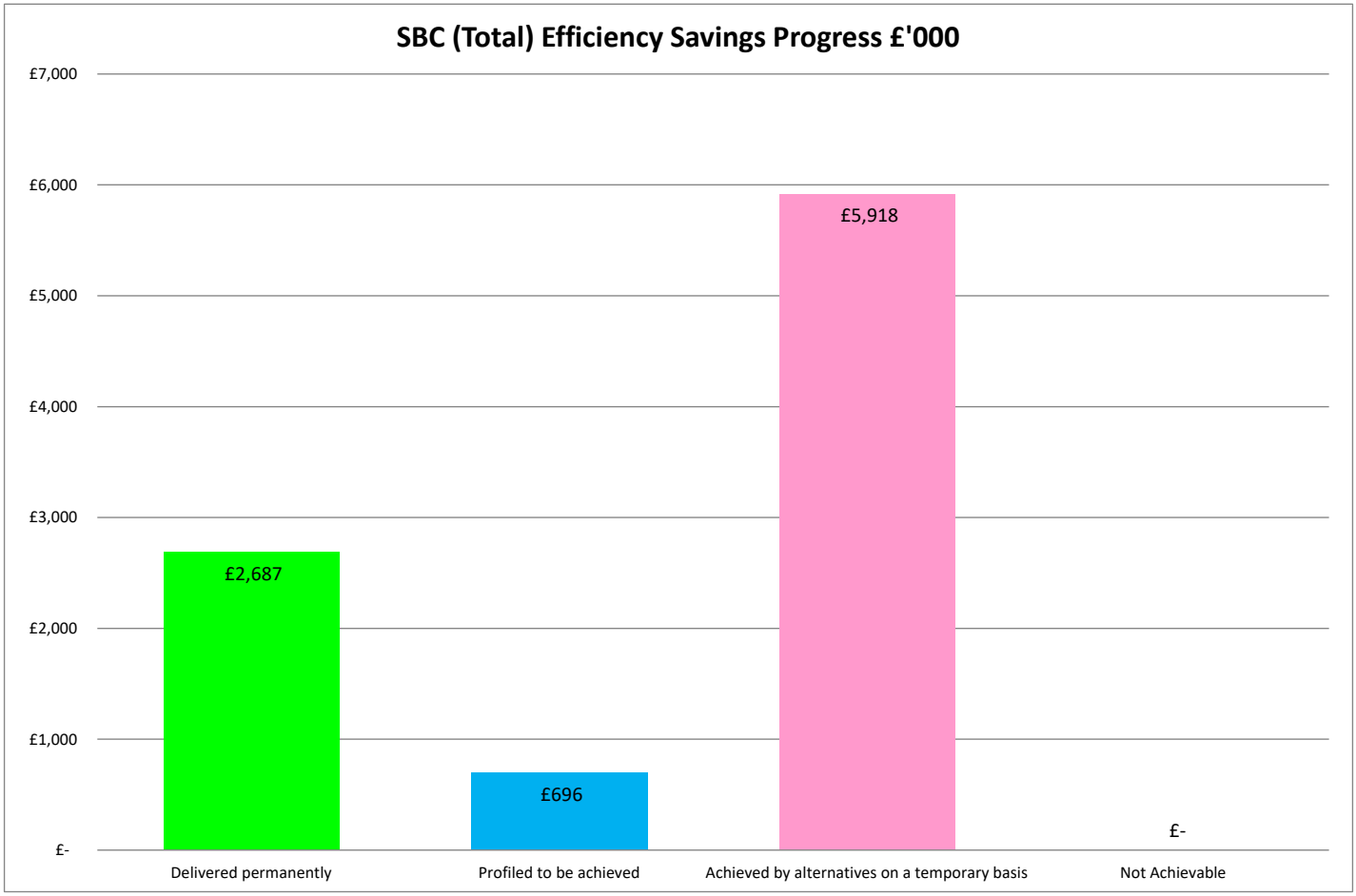
This page is intentionally left blank

Appendix 3

FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22

**SBC Total**

| Status | | Saving £'000 | Saving % |
|---|---|---|---|
| Delivered permanently | £ | 2,687 | 29% |
| Profiled to be achieved | £ | 696 | 7% |
| Achieved by alternatives on a temporary basis | £ | 5,918 | 64% |
| Not Achievable | £ | - | 0% |
| | | **9,301** | **100%** |



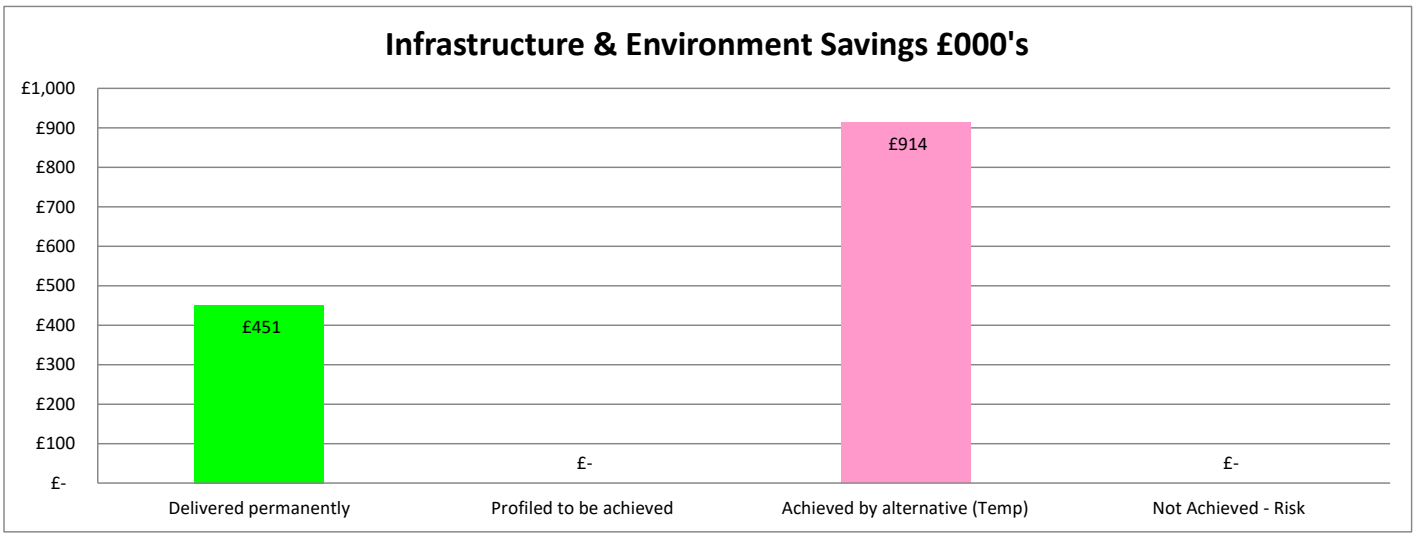
Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**Infrastructure & Environment**

**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved by alternatives on a temporary basis | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| More efficient property and asset portfolio and implementation of Corporate Landlord | 198 | 162 | | 36 | |
| New delivery model for Public Toilet provision | 50 | 4 | | 46 | |
| Reduce bus subsidies | 55 | | | 55 | |
| Facilities Management savings | 141 | 20 | | 121 | |
| **2021/22 Savings:** | | | | | |
| Additional Fees & Charges Income across Assets & Infrastructure | 24 | 24 | | | |
| Commercial Rent Income - Inflationary increases | 10 | 10 | | | |
| Energy Efficiency Project | 100 | 73 | | 27 | |
| Lifecycle Maintenance Kelso HS & Jedburgh Campus | 22 | 22 | | | |
| More efficient property and asset portfolio and implementation of Corporate Landlord | 215 | | | 215 | |
| Facilities Management savings | 140 | | | 140 | |
| Parks & Environment | 150 | 44 | | 106 | |
| Roads & Infrastructure | 200 | 47 | | 153 | |
| Waste Management | 59 | 44 | | 15 | |
| Passenger Transport | (15) | (15) | | | |
| Planning - review of internal processes and technology opportunities to drive efficiencies | 9 | 9 | | | |
| Additional Fees & Charges Income across Corporate Improvement & Economy | 7 | 7 | | | |
| | **1,365** | **451** | **0** | **914** | **0** |

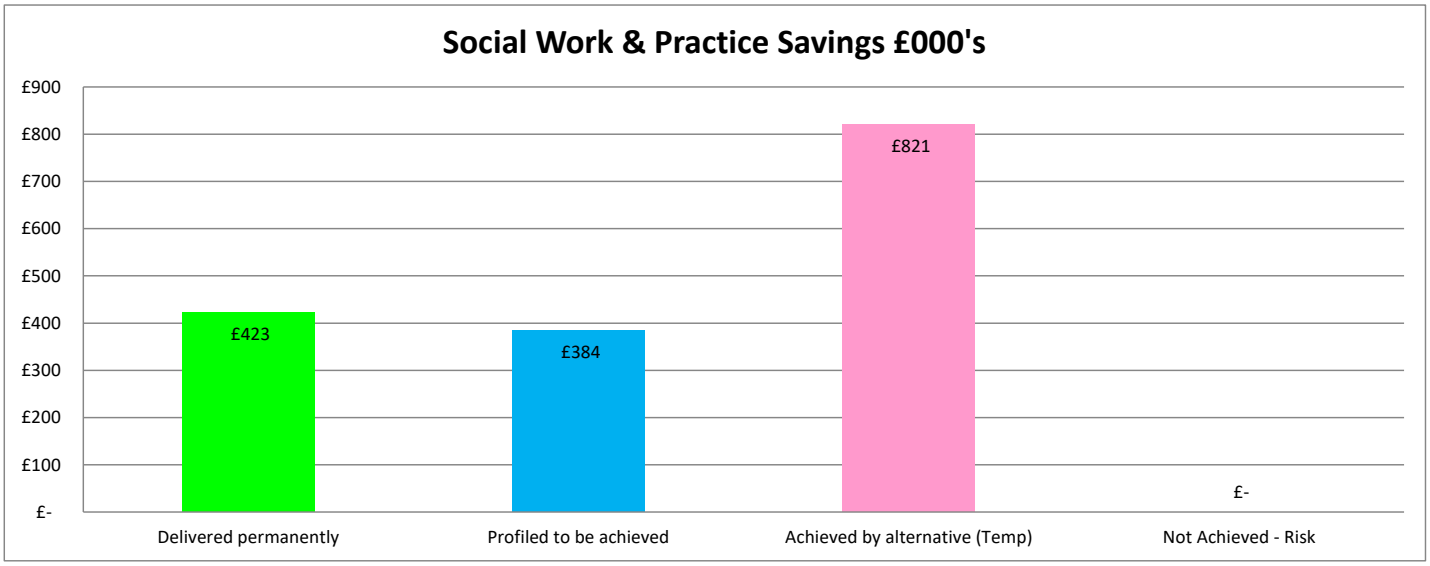


Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**Social Work & Practice**
**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved by alternatives on a temporary basis | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| Review of Day Services (LD) | 200 | 50 | | 150 | |
| Return adults with high supported living needs to the Scottish Borders, decommissioning high-tariff out of area placements (LD) | 52 | | | 52 | |
| Review of Care Packages (OP) | 155 | 90 | 65 | | |
| Review of Care Packages (LD) | 41 | | | 41 | |
| Shared Lives | 154 | | 100 | 54 | |
| Recommissioning of HCSS Service | 200 | 80 | | 120 | |
| **2021/22 Savings:** | | | | | |
| Review of Care Packages (OP) | 50 | 40 | 10 | | |
| Review of Care Packages (LD) | 159 | | 159 | | |
| Review of Day Care Services (LD) | 150 | 150 | | | |
| Trusted Assessment (OP and LD) | 50 | | 50 | | |
| Complex Care (LD) | 100 | | 0 | 100 | |
| Direct Payment Recoupment | (100) | (100) | | | |
| Shared Lives | 304 | | | 304 | |
| Reduction in Local Area Co-ordination Staffing (LD) | 113 | 113 | | | |
| | **1,628** | **423** | **384** | **821** | **0** |



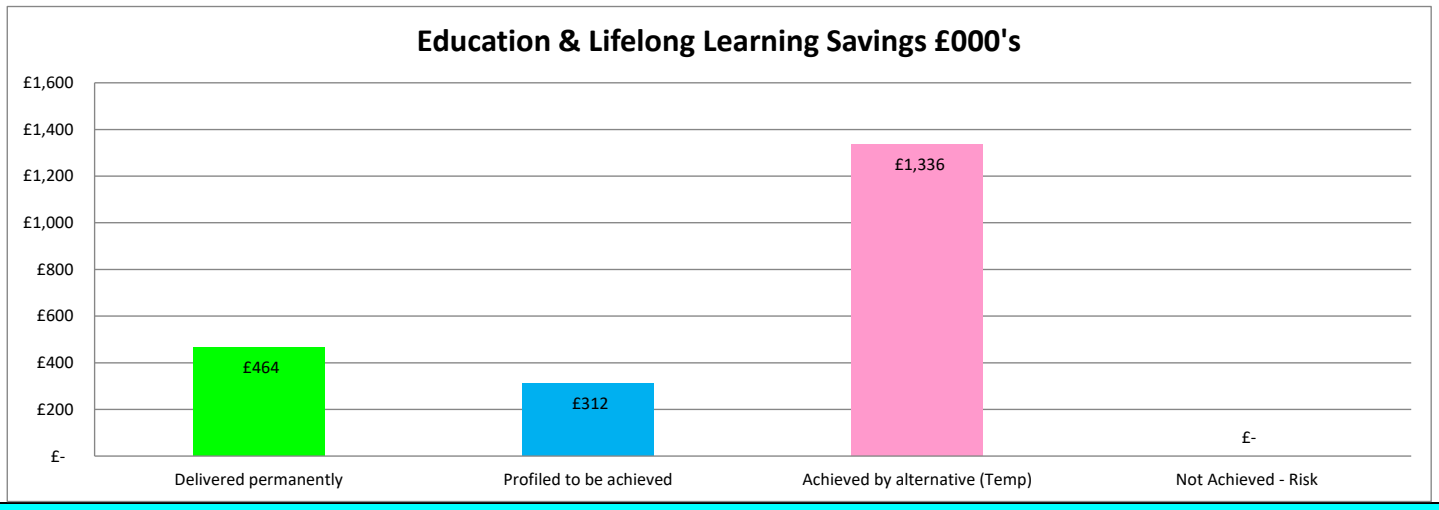
Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**Education & Lifelong Learning**

**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved by alternatives on a temporary basis | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| Central Schools - Music Tuition Review | 19 | | | 19 | |
| Primary and Secondary Schools Implementation of Revised DSM Scheme in August 2020 | 408 | | | 408 | |
| Central Schools | 156 | | | 156 | |
| School Transport | 312 | | 312 | 0 | |
| Community Learning & Development | 111 | 76 | | 35 | |
| **2021/22 Savings:** | | | | | |
| Increased fees & charges - School meals, Music tuition and general inflationary increase on Lets | 35 | 35 | | | |
| Inspire Learning | 81 | 81 | | | |
| Jedburgh Campus funding changes | 245 | 245 | | | |
| Primary and Secondary Schools Implementation of Revised DSM Scheme in August 2020 | 529 | | | 529 | |
| Central Schools - review of Central Schools, Management Structures and Learning Estate Rationalisation | 177 | 27 | | 150 | |
| Community Learning & Development - Targeted efficiencies to be delivered from the 'Communities Development Review' workstream | 39 | | | 39 | |
| | **2,112** | **464** | **312** | **1,336** | **0** |



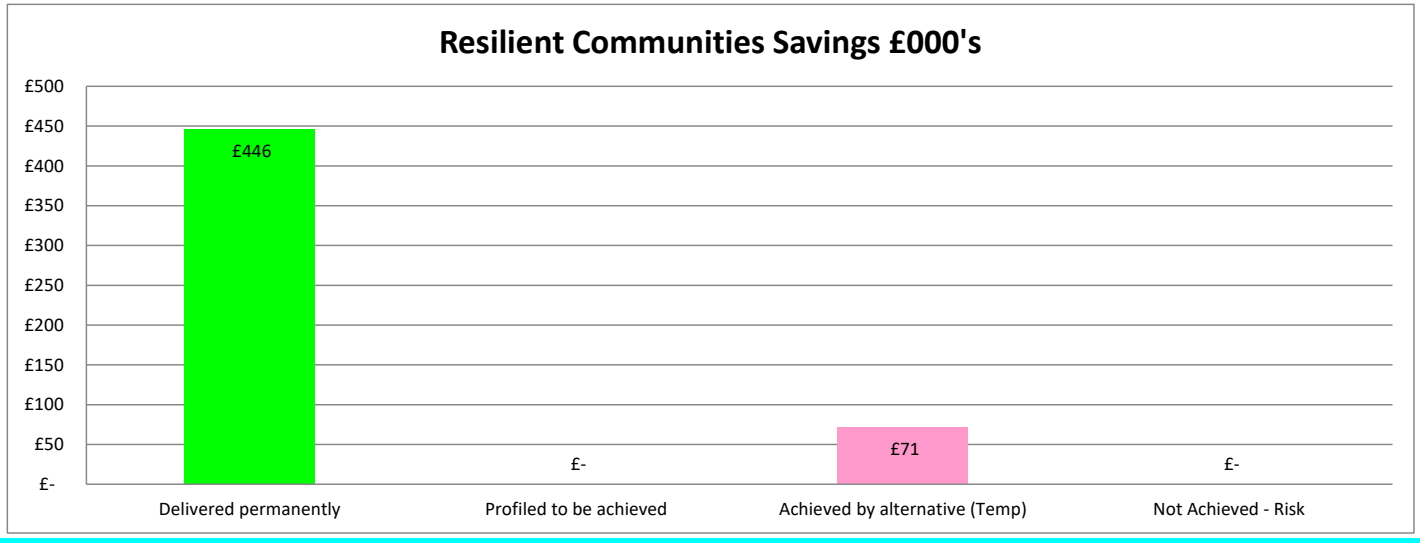
Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**Resilient Communities**

**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved by alternatives on a temporary basis | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| A review of community capacity/development resources across the Council | 32 | | | 32 | |
| **2021/22 Savings:** | | | | | |
| A re-designed operating model through the rollout of digital services across Business Support and Customer Advice & Support Services | 446 | 446 | | | |
| A review of community capacity/development resources across the Council | 39 | | | 39 | |
| | **517** | **446** | **0** | **71** | **0** |



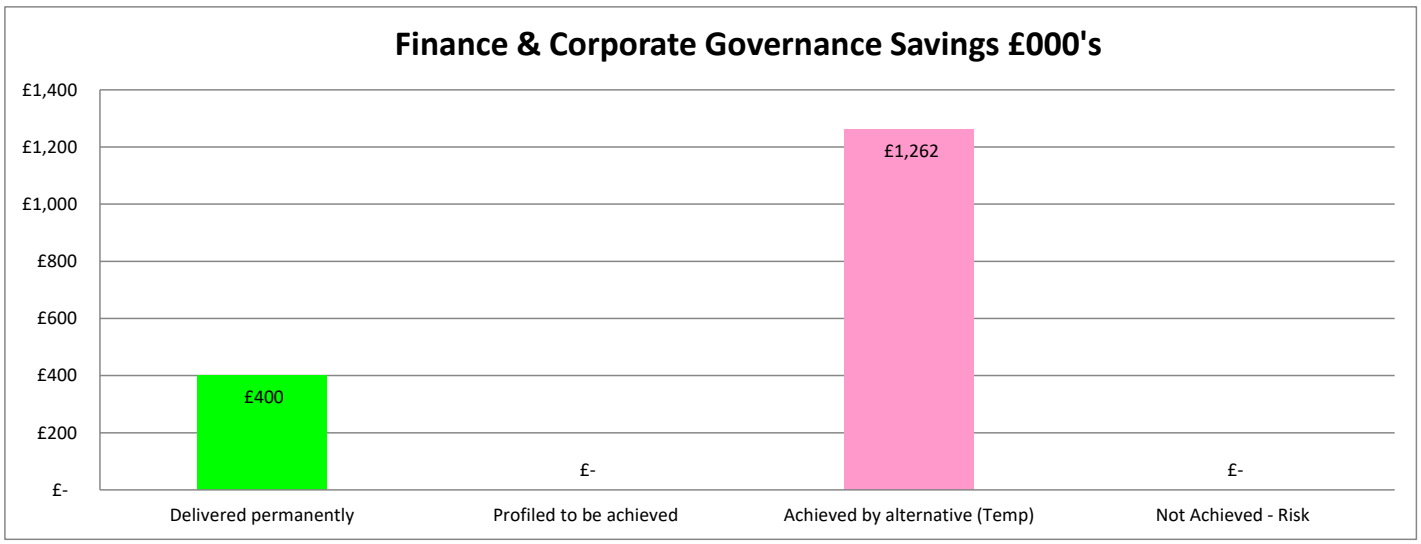
Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**Finance & Corporate Governance**

**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved by alternatives on a temporary basis | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| Corporate Commissioning (Contract Management) | 681 | | | 681 | |
| Procurement savings across all departments | 132 | 132 | | | |
| Finance savings | 71 | 71 | | | |
| Legal Services | 6 | | | 6 | |
| Audit & Risk - Shared Service Opportunity | 22 | | | 22 | |
| **2021/22 Savings:** | | | | | |
| Delivery of Contract Management Savings | 400 | | | 400 | |
| Additional Fees & Charges Income across Regulatory Services | 34 | 34 | | | |
| Finance Savings | 125 | 23 | | 102 | |
| Loans Charges | 25 | 25 | | | |
| Legal Services | 34 | | | 34 | |
| Protective Services | 19 | 19 | | | |
| Assessors & Electoral Registration Services - Structural review as a result of legislative change | 17 | | | 17 | |
| Democratic Services - Members travel associated with online meetings | 50 | 50 | | | |
| Communications & Marketing - Structural review & income generation opportunities | 46 | 46 | | | |
| | **1,662** | **400** | **0** | **1,262** | **0** |



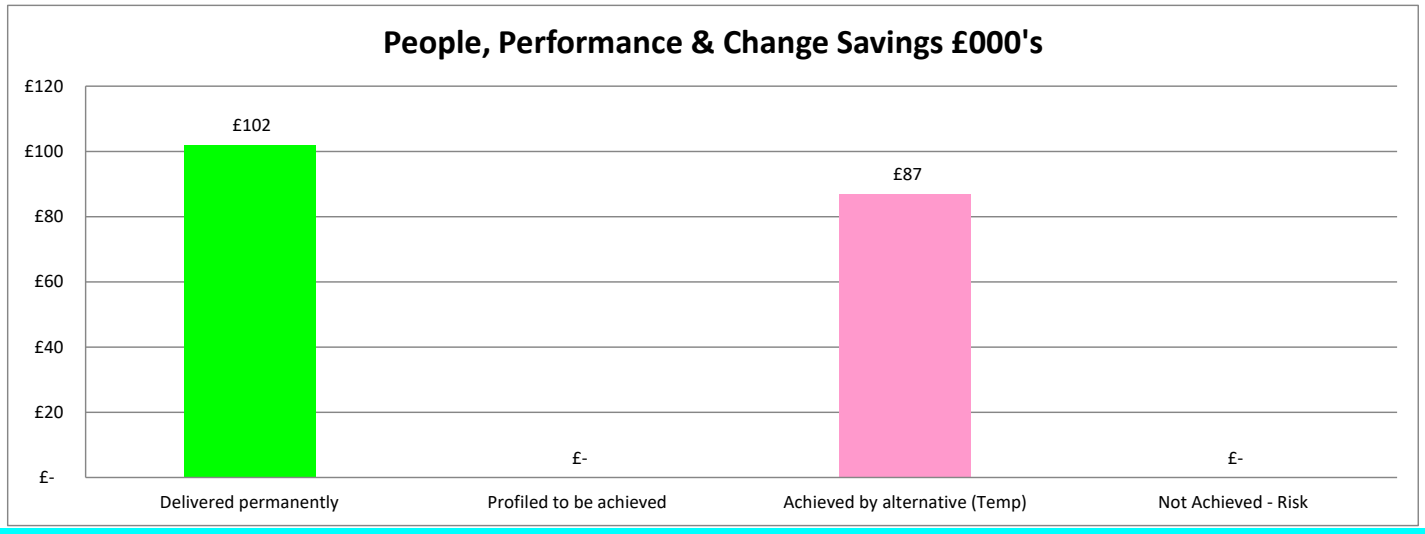
Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**People, Performance & Change**

**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved by alternatives on a temporary basis | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| Business Planning | 15 | 15 | | | |
| Business Change | 15 | | | 15 | |
| Reduce subscriptions budget across the Council by a further 10% | 38 | | | 38 | |
| Progress the rollout of digital services across the Council | 34 | | | 34 | |
| **2021/22 Savings:** | | | | | |
| HR - structural review as a result of process reviews | 20 | 20 | | | |
| Employment Support Service - Structural review | 5 | 5 | | | |
| Structure review within Corporate Improvement & Economy | 62 | 62 | | | |
| | **189** | **102** | **0** | **87** | **0** |



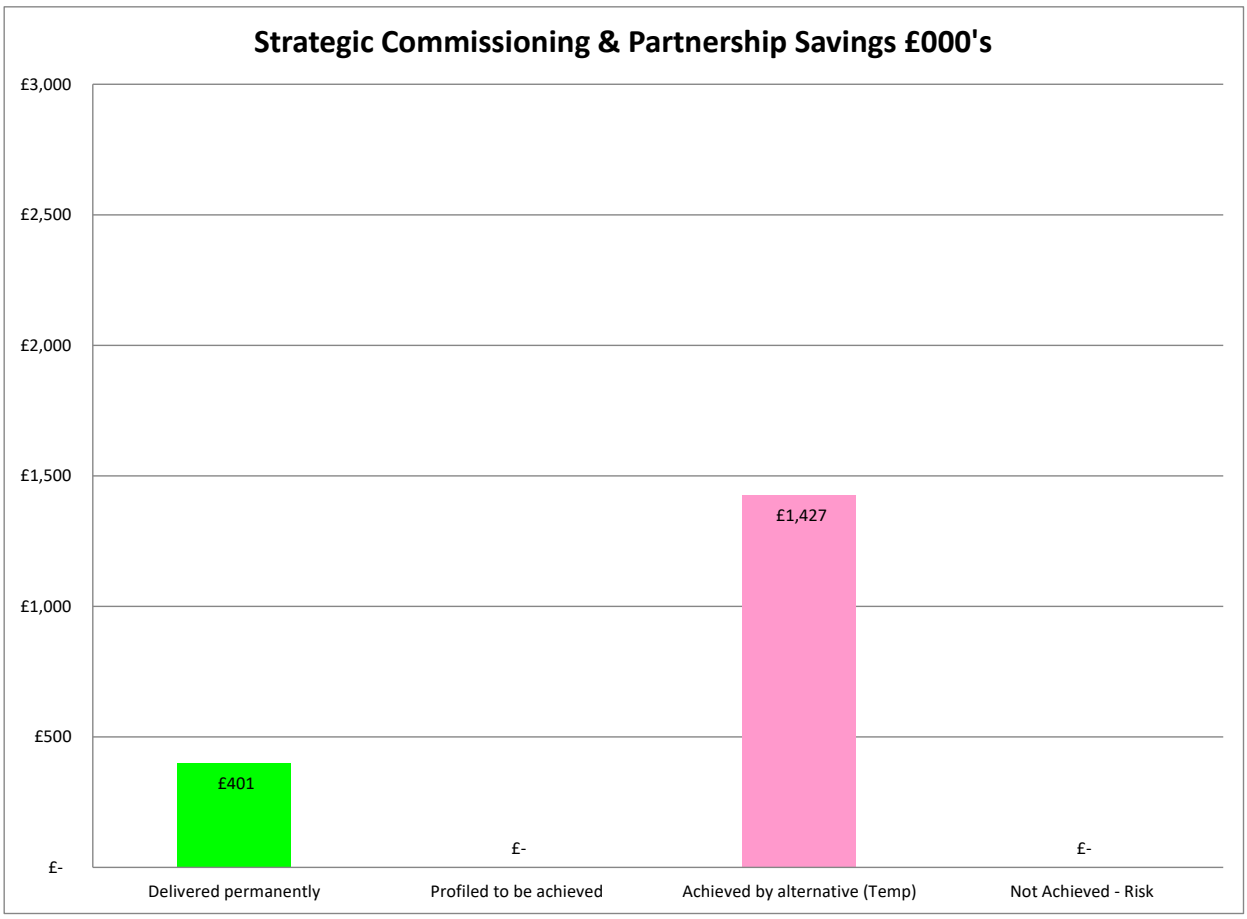
Appendix 3

**FINANCIAL PLAN EFFICIENCY PROGRESS 2021/22**

**Strategic Commissioning & Partnership**

**Savings :**

| | £'000 | Delivered Permanently | Profiled to be achieved | Achieved Non-Recurring | Not Achievable |
|---|---|---|---|---|---|
| **Brought Forward Savings** | | | | | |
| Bordercare Alarms | 75 | | | 75 | |
| Enterprise Mobility | 630 | | | 630 | |
| Reablement of Homecare | | | | 150 | |
| **2021/22 Savings:** | | | | | |
| IT Savings | 100 | 100 | | | |
| Better use of Fleet Vehicles | 45 | 45 | | | |
| Residential Care Retendering | 100 | 100 | | | |
| Management Fee reduction to Live Borders based on 3% reduction | 156 | 156 | | | |
| Reablement of Homecare | | | | 572 | |
| | **1,106** | **401** | **0** | **1,427** | **0** |



**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Corporate** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Resilient Communities | 2021/22 | 2022/23 | 2023/24 |
| Service | Non Domestic Rates Relief | £ | £ | £ |
| Budget Head | Third Party Payments | (5,000) | 0 | 0 |
| | | | | |
| Service | Council Tax Reduction Scheme | £ | £ | £ |
| Budget Head | Transfer Payments | (68,000) | 0 | 0 |
| | | | | |
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Property Management Services | £ | £ | £ |
| Budget Head | Premises Related Expenditure | (62,000) | 0 | 0 |
| | | | | |
| Department | Social Work & Practice | 2021/22 | 2022/23 | 2023/24 |
| Service | Joint Learning Disability | £ | £ | £ |
| Budget Head | Third Party Payments | (91,000) | 0 | 0 |
| | | | | |
| | Total | (226,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | People, Performance & Change | 2021/22 | 2022/23 | 2023/24 |
| Service | Business Change & Programme Management | £ | £ | £ |
| Budget Head | Supplies & Services | 27,000 | 0 | 0 |
| | | | | |
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Covid-19 Reserve Fund | £ | £ | £ |
| Budget Head | Third Party Payments | 48,000 | 0 | 0 |
| | | | | |
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Education - Probationary Teachers | £ | £ | £ |
| Budget Head | Employee Costs | 148,000 | 0 | 0 |
| | | | | |
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Council Tax | £ | £ | £ |
| Budget Head | Income | 3,000 | 0 | 0 |
| | | | | |
| | Total | 226,000 | 0 | 0 |

**Because** Reallocation of budgets across Council services to address service and Covid-19 pressures.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Infrastructure & Environment** **No. of Virements 2**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Property Management Services | £ | £ | £ |
| Budget Head | Premises related expenditure | (8,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Estates Management Services | £ | £ | £ |
| Budget Head | Premises related expenditure | 8,000 | 0 | 0 |

**Because** Proposed budget transfer from rates underspend to fund Lowood grounds maintenance pressure within Estates.

**2 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Property Management Services | £ | £ | £ |
| Budget Head | Premises Related Expenditure | (256,000) | 0 | 0 |
| Budget Head | Income | (38,000) | 0 | 0 |
| | | | | |
| Service | Architects | £ | £ | £ |
| Budget Head | Income | (4,000) | 0 | 0 |
| | | | | |
| Service | Passenger transport | £ | £ | £ |
| Budget Head | Transport-Related Expenditure | (34,000) | 0 | 0 |
| Budget Head | Income | (45,000) | 0 | 0 |
| | | | | |
| Service | Planning | £ | £ | £ |
| Budget Head | Income | (108,000) | 0 | 0 |
| | | | | |
| Service | Housing Strategy & Services | £ | £ | £ |
| Budget Head | Income | (13,000) | 0 | 0 |
| | | | | |
| | Total | (498,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Property Management Services | £ | £ | £ |
| Budget Head | Income | 200,000 | 0 | 0 |
| | | | | |
| Service | Major Projects | £ | £ | £ |
| Budget Head | Employee costs | 3,000 | 0 | 0 |
| | | | | |
| Service | Catering Services | £ | £ | £ |
| Budget Head | Income | 160,000 | 0 | 0 |
| Budget Head | Employee Costs | 33,000 | 0 | 0 |
| Budget Head | Premises related expenditure | 14,000 | 0 | 0 |
| | | | | |
| Service | SBc Contracts | £ | £ | £ |
| Budget Head | Income | 24,000 | 0 | 0 |
| | | | | |
| Service | Engineers | £ | £ | £ |
| Budget Head | Employee costs | 25,000 | 0 | 0 |
| Budget Head | Third Party Payments | 39,000 | 0 | 0 |
| | | | | |
| | Total | 498,000 | 0 | 0 |

**Because** Proposed transfer of budgets within Infrastructure & Environment to offset pressures using forecast underspends.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Social Work & Practice** **No. of Virements 1**

**1 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Social Work & Practice | | | |
| Service | Adult Protection | £ | £ | £ |
| Budget Head | Employee Costs | (17,000) | 0 | 0 |
| | Third Party Payments | (37,000) | 0 | 0 |
| Service | Quality Improvement | £ | £ | £ |
| Budget Head | Third Party Payments | (24,000) | 0 | 0 |
| Service | Safer Communities | £ | £ | £ |
| Budget Head | Third Party Payments | (17,000) | 0 | 0 |
| Service | Joint Learning Disability | £ | £ | £ |
| Budget Head | Third Party Payments | (100,000) | 0 | 0 |
| Service | People with Physical Disabilities | £ | £ | £ |
| Budget Head | Third Party Payments | (3,000) | 0 | 0 |
| | Total | (198,000) | 0 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Social Work & Practice | | | |
| Service | Emergency Duty Team | £ | £ | £ |
| Budget Head | Employee Expenses | 4,000 | 0 | 0 |
| Service | Joint Mental Health | £ | £ | £ |
| Budget Head | Third Party Payments | 100,000 | 0 | 0 |
| | Transfer Payments | 49,000 | 0 | 0 |
| Service | Generic Services | £ | £ | £ |
| Budget Head | Third Party Payments | 45,000 | 0 | 0 |
| | Total | 198,000 | 0 | 0 |

**Because** Proposed transfer of budgets within Social Work & Practice to offset pressures using forecast underspends.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Education & Lifelong Learning** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Secondary Schools | £ | £ | £ |
| Budget Head | Employee Costs | (44,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Central Schools - Covid-19 | £ | £ | £ |
| Budget Head | Employee Costs | 17,000 | 0 | 0 |
| Service | Primary Schools | £ | £ | £ |
| Budget Head | Employee Costs | 27,000 | 0 | 0 |
| | Total | 44,000 | 0 | 0 |

**Because** To cover maternity and long term sickness pressures from E&LL covid-19 funding.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Resilient Communities** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Resilient Communities | 2021/22 | 2022/23 | 2023/24 |
| Service | Non Domestic Rates Relief | £ | £ | £ |
| Budget Head | Third Party Payments | (25,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Resilient Communities | 2021/22 | 2022/23 | 2023/24 |
| Service | Community Planning & Engagement | £ | £ | £ |
| Budget Head | Employee Costs | 25,000 | 0 | 0 |

**Because** Reduction in discretionary reliefs (£25k) to be used to fund undeliverable community capacity Financial Plan saving (£25k).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Finance & Corporate Governance** **No. of Virements 2**

**1 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | | | |
| Service | Loan Charges | £ | £ | £ |
| Budget Head | Capital Financing Costs | (30,000) | (47,474) | (47,474) |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Strategic Commissioning & Partnerships | | | |
| Service | Sports Services | £ | £ | £ |
| Budget Head | Premises Related Expenses | 30,000 | 47,474 | 47,474 |

**Because** Reduced borrowing due to timing movements in the capital programme to be used to fund pressures from i) depreciation and interest charges for sports pitches.

**2 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | | | |
| Service | Finance | £ | £ | £ |
| Budget Head | Employee Costs | (9,000) | 0 | 0 |
| Service | Audit & Risk | £ | £ | £ |
| Budget Head | Employee Costs | (30,000) | 0 | 0 |
| Service | Communications & Marketing | £ | £ | £ |
| Budget Head | Employee Costs | (34,000) | 0 | 0 |
| | Total | (73,000) | 0 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | | | |
| Service | Legal Services | £ | £ | £ |
| Budget Head | Supplies & Services | 50,000 | 0 | 0 |
| Service | Emergency Planning | £ | £ | £ |
| Budget Head | Employee Costs | 5,000 | 0 | 0 |
| Service | Covid-19 Reserve Fund | £ | £ | £ |
| Budget Head | Third Party Payments | 18,000 | 0 | 0 |
| | Total | 73,000 | 0 | 0 |

**Because** Additional staff turnover savings to be used to offset i) increased costs relating to independent inquiry (£50k); ii) additional overtime (£5k); and iii) Covid-19 pressures (£18k).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **People, Performance & Change** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | People, Performance & Change | 2021/22 | 2022/23 | 2023/24 |
| Service | Employment Support Service | £ | £ | £ |
| Budget Head | Employee Costs | (43,184) | 0 | 0 |
| | Income | (29,816) | 0 | 0 |
| Service | Business Planning Performance & Policy Development | £ | £ | £ |
| Budget Head | Income | (17,000) | 0 | 0 |
| | Total | (90,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | People, Performance & Change | 2021/22 | 2022/23 | 2023/24 |
| Service | Human Resources | £ | £ | £ |
| Budget Head | Employee Costs | 79,000 | 0 | 0 |
| Service | Business Change & Programme Management | £ | £ | £ |
| Budget Head | Supplies & Services | 11,000 | 0 | 0 |
| | Total | 90,000 | 0 | 0 |

**Because** Additional staff turnover and increased income to be used to offset training and recruitment pressures in addition to undeliverable Financial Plan savings.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 4**
**Executive 08 February 2022**

**Budget Virement Requirement** **Financed by** **No. of Virements 10**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (333,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Central Schools | £ | £ | £ |
| Budget Head | Third Party Payments | 333,000 | 0 | 0 |

**Because** To allocate general revenue grant funding for free school meal holiday support.

**2 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | 3,000 | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Central Schools | £ | £ | £ |
| Budget Head | Employee Costs | (3,000) | 0 | 0 |

**Because** Reduced general revenue grant funding for teacher induction scheme administration costs.

**3 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (10,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Central Schools | £ | £ | £ |
| Budget Head | Income | 10,000 | 0 | 0 |

**Because** To allocate general revenue grant funding for additional funding to cover the removal of fees for instrumental music tuition.

**4 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (781,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Central Schools | £ | £ | £ |
| Budget Head | Employee Costs | 781,000 | 0 | 0 |

**Because** To allocate general revenue grant funding for newly qualified teachers for 2021/22.

**5 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (14,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Educational Psychology | £ | £ | £ |
| Budget Head | Employee Costs | 14,000 | 0 | 0 |

**Because** To allocate general revenue grant funding for Educational Psychology trainee.

**6 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (3,253,390) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Resilient Communities | 2021/22 | 2022/23 | 2023/24 |
| Service | Localities/Community Fund | £ | £ | £ |
| Budget Head | Third Party Payments | 470,000 | 0 | 0 |
| | Transfer Payments | 1,912,649 | 0 | 0 |
| | | | | |
| Service | Customer Advice & Support Services | £ | £ | £ |
| Budget Head | Employee Costs | 18,000 | 0 | 0 |
| | | | | |
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Covid-19 Reserve Fund | £ | £ | £ |
| Budget Head | Third Party Payments | 185,741 | 0 | 0 |
| | | | | |
| Service | Corporate | £ | £ | £ |
| Budget Head | Employee Costs | 667,000 | 0 | 0 |
| | | | | |
| | Total | 3,253,390 | 0 | 0 |

**Because** Additional funding from Scottish Government for i) flexible funding to tackle financial insecurity (£470k); ii) Child Disability Payment (£18k); iii) Scottish Child Payment Bridging Payments (Oct & increased winter) including administration (£399k); iv) free child burials (£6k); v) Council's share of £30m to fund pressures (£667k); vi) Family Pandemic Payments (£369k) and Low Income Pandemic Payments (£1,233k); vii) Local Self Isolation Assistance (£17k); and viii) business support administration grant (£81k).

**7 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Second Homes Council Tax | £ | £ | £ |
| Budget Head | Income | (57,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Housing Strategy & Services | £ | £ | £ |
| Budget Head | Third Party Payments | 57,000 | 0 | 0 |

**Because** Projected additional income through Second Homes Council Tax.

**8 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (587,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | School Meals | £ | £ | £ |
| Budget Head | Employee Costs | 587,000 | 0 | 0 |

**Because** To allocate general revenue grant funding for Universal Free School Meals.

**9 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (3,171,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Social Work & Practice | 2021/22 | 2022/23 | 2023/24 |
| Service | Older People | £ | £ | £ |
| Budget Head | Third Party Payments | 1,871,000 | 0 | 0 |
| | | | | |
| Service | Joint Learning Disabilities | £ | £ | £ |
| Budget Head | Third Party Payments | 377,000 | 0 | 0 |
| | | | | |
| Service | Joint Mental Health | £ | £ | £ |
| Budget Head | Third Party Payments | 17,000 | 0 | 0 |
| | | | | |
| Service | People with Physical Disabilities | £ | £ | £ |
| Budget Head | Third Party Payments | 48,000 | 0 | 0 |
| | | | | |
| Service | Quality Improvement | £ | £ | £ |
| Budget Head | Employee Costs | 66,000 | 0 | 0 |
| | | | | |
| Service | Generic Services | £ | £ | £ |
| Budget Head | Third Party Payments | 770,000 | 0 | 0 |
| | | | | |
| Service | Children & Families | £ | £ | £ |
| Budget Head | Third Party Payments | 22,000 | 0 | 0 |
| | | | | |
| | Total | 3,171,000 | 0 | 0 |

**Because** Gross up redeterminations of revenue funding relating to i)Social Care pay uplift across various services (£873k); ii) Scottish Living Wage uplift (£706k); iii) Implementation of National Trauma Training Programme (£50k); iv) Unaccompanied Asylum Seeking Children (UASC) (£22k); v) Mental Health Recovery & Renewal (£66k); vi) Care at Home Winter Planning (£1,454k).

**10 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (938,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | Strategic Commissioning & Partnerships | 2021/22 | 2022/23 | 2023/24 |
| Service | SB Cares | £ | £ | £ |
| Budget Head | Third Party Payments | 938,000 | 0 | 0 |

**Because** To allocate general revenue grant funding for Interim Homecare Winter Pressures.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Infrastructure & Environment** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Infrastructure & Environment | 2021/22 | 2022/23 | 2023/24 |
| Service | Housing Strategy & Services | £ | £ | £ |
| Budget Head | Third Party Payments | (107,000) | 107,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 107,000 | (107,000) | 0 |

**Because** To earmark Second Homes Council Tax budget into 2022/23 to support future investment in affordable housing.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Social Work & Practice** **No. of Virements 5**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Social Work & Practice | 2021/22 | 2022/23 | 2023/24 |
| Service | Safer Communities | £ | £ | £ |
| Budget Head | Third Party Payments | (155,500) | 155,500 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 155,500 | (155,500) | 0 |

**Because** To earmark ring-fenced funding in relation to the recruitment of Wellbeing Officer into 2022-23 and 2023-24 (£74.5k), Community Justice Co-ordinator (£60k), Community Safety Policy Officer (£17k), CEDAR Project transport costs (£4k). Delays in recruitment, partly due to Covid-19 has resulted in these posts not being filled in current year.

**2 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Social Work & Practice | 2021/22 | 2022/23 | 2023/24 |
| Service | Safer Communities | £ | £ | £ |
| Budget Head | Third Party Payments | (248,864) | 248,864 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 248,864 | (248,864) | 0 |

**Because** To earmark ring-fenced Rapid rehousing transition plan within Homelessness services - delays due to Covid-19

**3 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Social Work & Practice | 2021/22 | 2022/23 | 2023/24 |
| Service | Quality Improvement | £ | £ | £ |
| Budget Head | Third Party Payments | (11,000) | 11,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 11,000 | (11,000) | 0 |

**Because** To earmark ring-fenced Appropriate Adult funding - delays due to Covid-19

**4 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Social Work & Practice | | | |
| Service | Child Protection | £ | £ | £ |
| Budget Head | Employee Costs | (7,061) | 7,061 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 7,061 | (7,061) | 0 |

**Because** To earmark ring fenced budget into 2022-23 due to delayed roll-out of staff training

**5 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Social Work & Practice | | | |
| Service | Generic Services | £ | £ | £ |
| Budget Head | Third Party Payments | (423,000) | 423,000 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 423,000 | (423,000) | 0 |

**Because** To earmark Carers Act funding into 2022-23 due to operational delays in planned expenditure.

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Education & Lifelong Learning** **No. of Virements 5**

**1 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | | | |
| Service | Early Years | £ | £ | £ |
| Budget Head | Supplies and Services | (90,300) | 0 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 90,300 | 0 | 0 |

**Because** To earmark Realising Change Fund grant from Scottish Government to support the ELC expansion programme , delayed due to Covid. Purpose is to support the benefit and need for change by, planning and supporting the effective change delivery by backfilling of existing staff,

**2 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | | | |
| Service | Early Years | £ | £ | £ |
| Budget Head | Employee Costs | (3,704,743) | 0 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 3,704,743 | 0 | 0 |

**Because** To earmark this ring fenced grant from Scottish Government for the Early Years 1140 hours allocation from 2021/2022 into 2022/23 to support the delivery and implementation of the expansion. Underspend due to COVID restrictions and delayed implementation.

**3 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | | | |
| Service | Primary Schools | £ | £ | £ |
| Budget Head | Employee costs | (399,557) | 0 | 0 |
| Service | Secondary Schools | £ | £ | £ |
| Budget Head | Supplies & Services | (93,547) | 93,547 | 0 |
| | Total | (493,104) | 93,547 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 493,104 | 0 | 0 |

**Because** To earmark projected Pupil Equity fund (PEF) carry forward from 2021/22 into 2022/23 to cover employee contracts until the end of the academic year.

**4 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Primary Schools | £ | £ | £ |
| Budget Head | Suppliers & Services | (190,884) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 190,884 | 0 | 0 |

**Because** To earmark projected DSM carry forward from 2021/22 into 2022/23.

**5 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Education & Lifelong Learning | 2021/22 | 2022/23 | 2023/24 |
| Service | Central Schools | £ | £ | £ |
| Budget Head | third Party Payments | (400,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 400,000 | | 0 |

**Because** To earmark balance of Covid-19 education recovery funding to Covid-19 Reserve (£400k).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Resilient Communities** **No. of Virements 4**

**1 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Resilient Communities | | | |
| Service | Economic Development | £ | £ | £ |
| Budget Head | Supplies & Services | (36,000) | 36,000 | 0 |
| | Third Party Payments | (135,000) | 135,000 | 0 |
| | Total | (171,000) | 171,000 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 171,000 | (171,000) | 0 |

**Because** To earmark budget into 2022/23 to fund economic development activity (£171k).

**2 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Resilient Communities | | | |
| Service | Business Support | £ | £ | £ |
| Budget Head | Supplies & Services | (100,000) | 100,000 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 100,000 | (100,000) | 0 |

**Because** To earmark available budget into 2022/23 to i) fund additional business support resource to backfill Business Managers currently supporting Hubs so they can focus on tasks to achieve Financial Plan savings in 2022/23 (£52k) and temporarily support the delivery of challenging Financial Plan savings (£48k).

**3 Virement is required from**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | Resilient Communities | | | |
| Service | Localities & Community Funds | £ | £ | £ |
| Budget Head | Supplies & Services | (104,000) | 104,000 | 0 |
| | | | | |
| Service | Localities & Community Funds | £ | £ | £ |
| Budget Head | Supplies & Services | (57,000) | 57,000 | 0 |
| | Total | (161,000) | 161,000 | 0 |

**To**

| | | 2021/22 | 2022/23 | 2023/24 |
|---|---|---|---|---|
| Department | | | | |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 161,000 | (161,000) | 0 |

**Because** To earmark available budget into 2022/23 for the Community Fund (£104k) and Build Back Better Borders (£57k).

**4 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Resilient Communities | 2021/22 | 2022/23 | 2023/24 |
| Service | Customer Advice & Support Services | £ | £ | £ |
| Budget Head | Supplies & Services | (195,000) | 195,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 195,000 | (195,000) | 0 |

**Because** To earmark available budget into 2022/23 to fund various system upgrades required that have been delayed due to IT issues (£195k).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Finance & Corporate Governance** **No. of Virements 7**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Communications & Marketing | £ | £ | £ |
| Budget Head | Supplies & Services | (10,000) | 10,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 10,000 | (10,000) | 0 |

**Because** To earmark available budget into 2022/23 for email distribution tool (£10k).

**2 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Assessor & Electoral Registration Services | £ | £ | £ |
| Budget Head | Supplies & Services | (13,000) | 13,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 13,000 | (13,000) | 0 |

**Because** To earmark available budget into 2022/23 to cover additional electoral registration costs associated with the Local Government Election on 5 May i.e. processing of increased postal vote applications (£13k).

**3 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Covid-19 Reserve Fund | £ | £ | £ |
| Budget Head | Third Party Payments | (1,000,000) | 0 | 0 |
| | | | | |
| Department | Strategic Commissioning & Partnerships | 2021/22 | 2022/23 | 2023/24 |
| Service | Cultural Services | £ | £ | £ |
| Budget Head | Third Party Payments | 0 | 649,000 | 0 |
| | | | | |
| Service | Sports Services | £ | £ | £ |
| Budget Head | Third Party Payments | 0 | 351,000 | 0 |
| | | | | |
| | Total | (1,000,000) | 1,000,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 1,000,000 | (1,000,000) | 0 |

**Because** To earmark available budget into 2022/23 to support increase in funding for Culture and Sports Trusts as per the draft Financial Plan (£1m).

**4 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Corporate | £ | £ | £ |
| Budget Head | Employee Costs | (1,353,000) | 1,353,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 1,353,000 | (1,353,000) | 0 |

**Because** To earmark available budget into 2022/23 to support the Financial Plan as outlined in the draft plan (£1,353k).

**5 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Finance | £ | £ | £ |
| Budget Head | Income | (24,000) | 24,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 24,000 | (24,000) | 0 |

**Because** To earmark unapplied Revenue Support Grant into 2022/23.

**6 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Protective Services | £ | £ | £ |
| Budget Head | Employee Costs | (54,000) | 54,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 54,000 | (54,000) | 0 |

**Because** To earmark additional funding into 2022/23 to support increased workload of Environmental Health officers due to Covid-19 (£54k).

**7 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Loan Charges | £ | £ | £ |
| Budget Head | Capital Financing Costs | (1,000,000) | 0 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 1,000,000 | 0 | 0 |

**Because** To earmarked forecast underspend due to favourable interest rates and reduced borrowing requirement due to timing movements in the capital programme to establish a Treasury Allocated Reserve (£1m).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **People, Performance & Change** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | People, Performance & Change | 2021/22 | 2022/23 | 2023/24 |
| Service | Corporate Transformation | £ | £ | £ |
| Budget Head | Third Party Payments | (210,000) | 210,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 210,000 | (210,000) | 0 |

**Because** To earmark available budget into 22/23 to fund Transformation (£210k).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Strategic Commissioning & Partnership** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Strategic Commissioning & Partnership | 2021/22 | 2022/23 | 2023/24 |
| Service | Information Technology | £ | £ | £ |
| Budget Head | Third Party Payments | (5,217,000) | 5,217,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 5,217,000 | (5,217,000) | 0 |

**Because** To earmark available budget into 2022/23 to support IT Transformation (£5,217k).

**Scottish Borders Council** **Revenue Financial Plan 2021/22** **Appendix 5**
**Executive 08 February 2022**

**Budget Virement Requirement** **Financed by** **No. of Virements 1**

**1 Virement is required from**

| | | | | |
|---|---|---|---|---|
| Department | Financed by | 2021/22 | 2022/23 | 2023/24 |
| Service | Revenue Support Grant | £ | £ | £ |
| Budget Head | Income | (6,000) | 0 | 0 |

| | | | | |
|---|---|---|---|---|
| Department | Finance & Corporate Governance | 2021/22 | 2022/23 | 2023/24 |
| Service | Corporate | £ | £ | £ |
| Budget Head | Third Party Payments | 0 | 6,000 | 0 |

| | | | | |
|---|---|---|---|---|
| | Total | (6,000) | 6,000 | 0 |

**To**

| | | | | |
|---|---|---|---|---|
| Department | | 2021/22 | 2022/23 | 2023/24 |
| Service | | £ | £ | £ |
| Budget Head | General Fund Reserve - Earmarked Balances | 6,000 | (6,000) | 0 |

**Because** To earmark unapplied Revenue Support Grant into 2022/23.

# MONITORING OF THE CAPITAL FINANCIAL PLAN 2021/22

**Report by Director, Finance & Corporate Governance**

## EXECUTIVE COMMITTEE

## 8 February 2022

### 1 PURPOSE AND SUMMARY

1.1 **This report updates the Executive Committee on the progress of the 2021/22 Capital Financial Plan and seeks approval for virements and the reallocation of funds.**

1.2 The monitoring tables in Appendix 1 report on actual expenditure to 31 December 2021. Key issues and highlights identified in these tables are summarised within this report.

1.3 The December month end position reflects a projected outturn of £66.171m with a net budget variance of £18.058m. This includes net timing movements from 2021/22 of £18.192m. Past expenditure trends indicate that delivering the remaining expenditure of £26.9m in the final quarter of 2021/22 will be challenging, potentially leading to further slippage at year end.

1.4 There are a number of macro-economic factors affecting the Capital Plan. Construction materials supply chain has been subject to unprecedented disruption in recent months. A surge in demand coupled with constraints on supply has led to price increases, shortages and longer lead times. The impact of this on tender prices for major projects and the wider Capital Plan continues to be assessed.

1.5 Current legally committed projects have a small risk of impact and block programmes of work can operate within a cash constrained budget and are considered lower risk. The most significant risk therefore lies in the small number of contracts being tendered this year which may result in a budget pressure. Any financial implications from these market conditions will be reported through the regular budget monitoring cycle with any longer term impacts reflected in the financial planning process.

1.6 Appendix 2 contains a list of the block allocations approved for this year and the various approved and proposed projects to be allocated from them within the 2021/22 Capital Plan.

1.7 Appendix 3 contains a list of estimated whole project capital costs for single projects which will not be completed in the current financial year.

## 2 RECOMMENDATIONS

2.1 **It is recommended that the Executive Committee:**

**(a) Agrees the projected outturn in Appendix 1 as the revised capital budget and approves the virements required;**

**(b) Notes the budget virements previously approved by the Director Finance & Corporate Governance and Director Infrastructure & Environment detailed in Appendix 2 under delegated authority;**

**(c) Notes the list of block allocations detailed in Appendix 2; and**

**(d) Notes the list of whole project costs detailed in Appendix 3.**

## 3 BACKGROUND

3.1 The Council approved the Capital Plan for the period 2021/22 to 2030/31 on 19 March 2021, which has subsequently been updated to reflect budget adjustments, associated timing movements and other approvals.

3.2 The table below shows the movements in the resources of the Capital Plan through 2021/22:

| | **£000s** |
|---|---|
| **Capital Plan 2021/22 as approved at Council 19 March 2021** | **87.441** |
| Timing movements and budget adjustments reported as part of out-turn 2020/21 | 12.329 |
| June Executive Committee timing movements and budget adjustments | (0.008) |
| Executive Committee 5th October – Place Based investment | 0.912 |
| September Executive Committee timing movements and budget adjustments | (16.445) |
| **Revised Capital Plan 2021/22** | **84.229** |

3.3 The presentation of the monitoring tables in Appendix 1 focuses on the three year Operational Plan of the approved 10 year Capital Financial Plan. The first section of the tables in Appendix 1 focuses in detail on the 2021/22 position, there are three columns each for 2022/23 and 2023/24 and then three columns for the 7 year strategic plan 2024/25 to 2030/31. For 2021/22 the variance between the latest approved budget and the projected outturn is analysed between timing movements between financial years and absolute changes in costs (budget movements). For 2022/23 and 2023/24 the table presents the impact of the total variance projected between the latest approved budget and projected outturn. Below the tables, a narrative is provided where appropriate.

3.4 This report is the third monitoring report in the planned reporting schedule for 2021/22.

## 4 MONITORING THE PLAN

4.1 Appendix 1 to this report contains the budget monitoring tables. The actual expenditure to 31 December 2021 is shown together with the projected outturn for the full financial year and where appropriate contains an explanation of budget movements. Appendix 2 also contains any budget and timing movements approved by the Director, Finance & Corporate Governance and Director Infrastructure & Environment under the Financial Regulations approved in November 2018.

4.2 The actual expenditure to 31 December 2021 has been adjusted for any credit balances for accrued expenses from 2020/21 which have not yet been invoiced.

4.3 Appendix 2 contains a summary for each block allocation within the 2021/22 Capital Plan of approved and proposed proposals for various projects and programmes.

4.4 Appendix 3 contains a list of estimated whole project capital costs for single projects where the project will not be completed in the current financial year.

## 5 HIGHLIGHTS

5.1 As reflected in Appendix 1, there are some timing movements with regards to the funding and expenditure associated with projects and they remain in overall healthy positions with regard to service delivery.

5.2 Key highlights from variances in Appendix 1 are:

**a) Hawick Flood Protection**

The main works contract is now in year 2 of 3 with progress overall being made in multiple locations within the town. The programme of these work zones has altered during year 1 and a revised forecast is in place. A timing movement is required to reflect the revised work locations and stages.

**b) IT transformation**

Timing movement required into 2022/23 for IT transformation, to reflect ongoing programme planning work with CGI to outline, prioritise and deliver SBC's digital transformation programme with a focus on digitally enabling the frontline workforce, enabling data driven decision making and process automation.

**c) Early Years expansion**

Funding from Scottish Government for the expansion of 1140 hours, which was due to be spent by 31 March 2022, has been extended for a further year as a result of the Covid-19 pandemic. There are planned discussions with Scottish Government to maximise the potential for utilising the available funds.

**d) Netherdale Spectator stand**

The contract for the concrete repairs to the spectator stand was awarded in January 2022 after a procurement exercise. This will allow works to commence early 2022. A timing movement is required to allow for the programmed contract period.

**e) Hawick regeneration**

The procurement of a works contractor for the construction of the Business Centre has not been completed as forecast and works on site are not now intended to commence until later in 2022/23 financial year. A timing movement to allow for this is required.

5.3 **Emergency & Unplanned Schemes**

The table below provides an update on the position for Emergency & Unplanned Schemes. The project to replace the Union Chain Bridge, jointly funded with Northumberland Council, is progressing. The works required on the bridge, now that that the historic 200 year old structure has been dismantled and subject to a full engineering inspection, are more extensive than originally anticipated. It is understood that more sections of the bridge have had to be replaced due to their age and condition than was hoped would be the case and this, along with the impact of the pandemic, has delayed the bridge re-opening in 2022. Officers are in dialogue with Officials of Northumberland to understand the cost implications which are expected to increase.

It is proposed that any confirmed cost increase will be funded from within the capital programme and it is therefore recommended the Emergency and unplanned budget (EAUB) is slipped into financial year 2022/23 for this purpose. If additional funding is not required the (EAUB) will be released back into the capital programme:

| | £000s |
|---|---|
| Budget as Approved at Council 19 March 2021 | 0.175 |
| Underspend from Private Sector Housing grant adaptations due to COVID-19 delays | 0.100 |
| Underspends identified at December month end including Sir Walter House Courthouse and Private Sector Housing grant adaptations | 0.228 |
| **Current balance** | **0.503** |

## 6 IMPLICATIONS

### 6.1 Financial

There are no financial implications beyond those contained in the report and Appendices 1-3.

### 6.2 Risk and Mitigations

At the end of December 2021, actual expenditure totalled £39.291m which represents 59.4% of the projected outturn, excluding the impact of year end accruals. There is a risk of further timing movements this financial year some of which has already been highlighted in narrative in Appendix 1. It is vital that capital budgets continue to be monitored carefully through the Project Managers and that their outturn projections are as accurate as possible. This is important as optimism bias by managers with respect to spend profiles may result in the council borrowing in advance of need and thereby incurring the cost of carrying surplus funds.

### 6.3 Integrated Impact Assessment

No Equalities Impact Assessment has been carried out in relation to the contents of this report; it is, however, expected that for individual projects this work will have been undertaken by the relevant project manager/ budget holder prior to budget being approved.

### 6.4 Sustainable Development Goals

There are no direct economic, social or environmental issues with this report although there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

### 6.5 Climate Change

There are no direct carbon emissions impacts as a result of this monitoring report; however, there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

### 6.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

### 6.7 Data Protection Impact Statement

There are no personal data implications arising from the proposals contained in this report.

### 6.8 Changes to Scheme of Administration or Scheme of Delegation

No changes to the Scheme of Administration or Delegation are required as a result of this report.

## 7 CONSULTATION

7.1 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Service Director HR & Communications, the Clerk to the Council and Corporate Communications have been consulted and comments have been incorporated into this final report.

7.2 The Director Infrastructure & Environment has been consulted in the preparation of this report and the content of the detailed appendices.

**Approved by**

**David Robertson** **Signature .....**
**Director Finance & Corporate Governance**

**Author(s)**

| Name | Designation and Contact Number |
|---|---|
| Suzy Douglas | Financial Services Manager, 01835 824000 Ext 5881 |

**Background Papers:** n/a
**Previous Minute Reference:** n/a

**Note –** You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Suzy Douglas can also give information on other language translations as well as providing additional copies.

Contact us at Suzy Douglas, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA; Tel: 01835 824000 X5881.

**APPENDIX 1**

**Scottish Borders Council**
**Capital Financial Plan**

## SUMMARY

| | 2021/22 | | | | 2022/23 | | | 2023/24 | | | 2024/25 - 2030/31 | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Actual to 31/12/21 | Projected Outturn | Latest Approved Budget | Variance | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | £000 | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Plant & Vehicle Fund | 1,216 | 2,000 | 2,000 | 0 | 2,000 | 0 | 2,000 | 2,000 | 0 | 2,000 | 14,000 | 0 | 14,000 |
| Non Plant & Vehicle Fund | 129 | 322 | 256 | 66 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Flood & Coastal Protection | 14,646 | 20,469 | 24,291 | (3,822) | 26,538 | 490 | 27,028 | 12,833 | 3,355 | 16,188 | 3,961 | (23) | 3,938 |
| Land and Property Infrastructure | 2,171 | 5,892 | 6,738 | (846) | 7,446 | 846 | 8,292 | 2,818 | 0 | 2,818 | 17,051 | 0 | 17,051 |
| Road & Transport Infrastructure | 6,438 | 12,302 | 13,173 | (871) | 8,226 | 939 | 9,165 | 8,226 | 0 | 8,226 | 55,027 | 0 | 55,027 |
| Waste Management | 233 | 373 | 635 | (262) | 35 | 262 | 297 | 36 | 0 | 36 | 344 | 0 | 344 |
| **Total Assets & Infrastructure** | **24,832** | **41,358** | **47,093** | **(5,735)** | **44,245** | **2,537** | **46,782** | **25,913** | **3,355** | **29,268** | **90,383** | **(23)** | **90,360** |
| Corporate | 6,519 | 9,757 | 12,757 | (3,000) | 9,668 | 3,000 | 12,668 | 3,949 | 0 | 3,949 | 1,291 | 0 | 1,291 |
| **Total Other Corporate Services** | **6,519** | **9,757** | **12,757** | **(3,000)** | **9,668** | **3,000** | **12,668** | **3,949** | **0** | **3,949** | **1,291** | **0** | **1,291** |
| School Estate | 3,282 | 6,695 | 11,191 | (4,496) | 38,053 | (10,390) | 27,663 | 55,922 | (9,520) | 46,402 | 95,408 | 24,406 | 119,814 |
| **Total Young People Engagement & Inclusion** | **3,282** | **6,695** | **11,191** | **(4,496)** | **38,053** | **(10,390)** | **27,663** | **55,922** | **(9,520)** | **46,402** | **95,408** | **24,406** | **119,814** |
| Sports Infrastructure | 119 | 784 | 1,776 | (992) | 642 | 989 | 1,631 | 584 | 0 | 584 | 6,417 | 0 | 6,417 |
| Culture & Heritage | 37 | 323 | 684 | (361) | 279 | 236 | 515 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Culture & Sport** | **156** | **1,107** | **2,460** | **(1,353)** | **921** | **1,225** | **2,146** | **584** | **0** | **584** | **6,417** | **0** | **6,417** |
| Economic Regeneration | 4,263 | 5,688 | 9,590 | (3,902) | 15,417 | (579) | 14,838 | 31,988 | (1,482) | 30,506 | 62,606 | 6,073 | 68,679 |
| Housing Strategy & Services | 97 | 300 | 400 | (100) | 515 | 0 | 515 | 500 | 0 | 500 | 3,500 | 0 | 3,500 |
| **Total Economic Development & Corporate Services** | **4,360** | **5,988** | **9,990** | **(4,002)** | **15,932** | **(579)** | **15,353** | **32,488** | **(1,482)** | **31,006** | **66,106** | **6,073** | **72,179** |
| Emergency & Unplanned Schemes | 0 | 503 | 275 | 228 | 175 | 0 | 175 | 175 | 0 | 175 | 1,225 | 0 | 1,225 |
| **Total Emergency & Unplanned Schemes** | **0** | **503** | **275** | **228** | **175** | **0** | **175** | **175** | **0** | **175** | **1,225** | **0** | **1,225** |
| Social Care Infrastructure | 143 | 764 | 464 | 300 | 12,501 | (300) | 12,201 | 3,041 | 0 | 3,041 | 8,771 | 0 | 8,771 |
| **Total Health & Social Care** | **143** | **764** | **464** | **300** | **12,501** | **(300)** | **12,201** | **3,041** | **0** | **3,041** | **8,771** | **0** | **8,771** |
| Planned Programming Adjustments | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Planned Programming Adjustments** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Total Scottish Borders Council** | **39,291** | **66,171** | **84,229** | **(18,058)** | **121,495** | **(4,507)** | **116,988** | **122,072** | **(7,647)** | **114,425** | **269,601** | **30,456** | **300,057** |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 | | | | 2022/23 | | | 2023/24 | | | 2024/25 - 2030/31 | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Actual to 31/12/21 | Projected Outturn | Latest Approved Budget | Variance | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| **Plant & Vehicle Fund** | | | | | | | | | | | | | | |
| Plant & Vehicle Replacement - P&V Fund | G | 1,216 | 2,000 | 2,000 | 0 | 2,000 | 0 | 2,000 | 2,000 | 0 | 2,000 | 14,000 | 0 | 14,000 |
| | | **1,216** | **2,000** | **2,000** | **0** | **2,000** | **0** | **2,000** | **2,000** | **0** | **2,000** | **14,000** | **0** | **14,000** |
| **Non-Plant & Vehicle Fund** | | | | | | | | | | | | | | |
| Other Fleet - Electric Vehicles | G | 107 | 150 | 150 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Fleet - Electric Vehicles - Infrastructure | G | 22 | 172 | 106 | 66 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **129** | **322** | **256** | **66** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Flood & Coastal Protection** | | | | | | | | | | | | | | |
| Flood Prevention Works & Scheme Preparation | G | 167 | 462 | 462 | 0 | 372 | 0 | 372 | 372 | 0 | 372 | 2,604 | 0 | 2,604 |
| General Flood Protection Block | G | 121 | 467 | 467 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Flood Protection | A | 14,358 | 19,540 | 23,362 | (3,822) | 26,166 | 490 | 26,656 | 12,461 | 3,355 | 15,816 | 1,357 | (23) | 1,334 |
| | | **14,646** | **20,469** | **24,291** | **(3,822)** | **26,538** | **490** | **27,028** | **12,833** | **3,355** | **16,188** | **3,961** | **(23)** | **3,938** |
| **Land and Property Infrastructure** | | | | | | | | | | | | | | |
| Asset Rationalisation | G | 1,224 | 2,125 | 2,201 | (76) | 999 | 76 | 1,075 | 0 | 0 | 0 | 0 | 0 | 0 |
| Building Upgrades | G | 270 | 509 | 594 | (85) | 437 | 85 | 522 | 437 | 0 | 437 | 3,994 | 0 | 3,994 |
| Energy Efficiency Works | G | 130 | 1,120 | 1,120 | 0 | 1,878 | 0 | 1,878 | 1,045 | 0 | 1,045 | 7,315 | 0 | 7,315 |
| Health and Safety Works | G | 98 | 340 | 563 | (223) | 410 | 223 | 633 | 400 | 0 | 400 | 3,300 | 0 | 3,300 |
| Play Areas & Outdoor Community Spaces | G | 355 | 647 | 1,009 | (362) | 1,765 | 362 | 2,127 | 508 | 0 | 508 | 1,354 | 0 | 1,354 |
| Jedburgh High Street Building | G | 12 | 400 | 500 | (100) | 1,062 | 100 | 1,162 | 428 | 0 | 428 | 0 | 0 | 0 |
| Coldstream Cemetery Development | G | 31 | 581 | 581 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cemetery Land Acquisition & Development | G | (0) | 0 | 0 | 0 | 895 | 0 | 895 | 0 | 0 | 0 | 1,088 | 0 | 1,088 |
| Innerleithen Gypsy/Traveller Site | G | 14 | 50 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nature Restoration Fund | G | 35 | 120 | 120 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **2,171** | **5,892** | **6,738** | **(846)** | **7,446** | **846** | **8,292** | **2,818** | **0** | **2,818** | **17,051** | **0** | **17,051** |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Road & Transport Infrastructure** | | | | | | | | | | | | | | |
| A72 Dirtpot Corner - Road Safety Works | G | 0 | 15 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cycling Walking & Safer Streets | G | 242 | 406 | 406 | 0 | 406 | 0 | 406 | 406 | 0 | 406 | 2,047 | 0 | 2,047 |
| Engineering Minor Works | G | 0 | 0 | 14 | (14) | 0 | 14 | 14 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lighting Asset Management Plan | G | 196 | 257 | 257 | 0 | 160 | 0 | 160 | 160 | 0 | 160 | 1,120 | 0 | 1,120 |
| Peebles Bridge | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 420 | 0 | 420 |
| Reston Station Contribution | G | 0 | 600 | 600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,740 | 0 | 1,740 |
| Roads & Bridges -inc. RAMP, Winter Damage & Slopes | G | 5,959 | 9,166 | 9,098 | 68 | 7,660 | 0 | 7,660 | 7,660 | 0 | 7,660 | 49,700 | 0 | 49,700 |
| Street Lighting Energy Efficiency Project | G | 12 | 47 | 47 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Galashiels Transport Interchange | G | 0 | 17 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Union Chain Bridge | G | 0 | 426 | 426 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Eddleston Water Path | G | 1 | 1,248 | 2,173 | (925) | 0 | 925 | 925 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tweedbank to Reston Activity Travel Corridor | G | 0 | 120 | 120 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **6,438** | **12,302** | **13,173** | **(871)** | **8,226** | **939** | **9,165** | **8,226** | **0** | **8,226** | **55,027** | **0** | **55,027** |
| **Waste Management** | | | | | | | | | | | | | | |
| CRC - Improved Skip Infrastructure | G | 0 | 12 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Easter Langlee Cell Provision | G | 0 | 9 | 59 | (50) | 0 | 50 | 50 | 0 | 0 | 0 | 0 | 0 | 0 |
| Easter Langlee Leachate Management Facility | G | 130 | 156 | 286 | (130) | 0 | 130 | 130 | 0 | 0 | 0 | 0 | 0 | 0 |
| Easter Langlee Community Recycling Centre | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| New Easter Langlee Waste Transfer Station | G | 11 | 100 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Closed Landfill Site- Health & Safety Works | G | 0 | 0 | 30 | (30) | 0 | 30 | 30 | 0 | 0 | 0 | 0 | 0 | 0 |
| Easter Langlee Landfill Pump | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Wheeled Bins (100 in total) - Street Cleansing | G | 0 | 0 | 52 | (52) | 0 | 52 | 52 | 0 | 0 | 0 | 0 | 0 | 0 |
| Waste Containers | G | 93 | 96 | 96 | 0 | 35 | 0 | 35 | 36 | 0 | 36 | 344 | 0 | 344 |
| | | **233** | **373** | **635** | **(262)** | **35** | **262** | **297** | **36** | **0** | **36** | **344** | **0** | **344** |
| **Total Infrastructure & Environment** | | **24,832** | **41,358** | **47,093** | **(5,735)** | **44,245** | **2,537** | **46,782** | **25,913** | **3,355** | **29,268** | **90,383** | **(23)** | **90,360** |

**Scottish Borders Council**
**Capital Financial Plan**

| | |
|---|---|
| **Non-Plant & Vehicle Fund** | |
| Other Fleet - Electric Vehicles - Infrastructure | Gross up external funding |
| **Flood & Coastal Protection** | |
| Hawick Flood Protection | The main works contract is now in year 2 of 3 with progress overall being made in multiple locations within the town. The programme of these work zones has altered during year 1 and a revised forecast is in place. A timing movement is required to reflect the revised work locations and stages. |
| **Land and Property Infrastructure** | |
| Asset Rationalisation | Timing Movement of £76k required to 2022/23 for Paton Street, Hawick Town Hall & HQ agile working projects which are progressing well |
| Building Upgrades | Timing Movement of £85k required to 2022/23 due to delays in lead in times for materials and parts which has resulted in some projects not being undertaken this year. Re-allocation of Block in Appendix 2 |
| Health and Safety Works | Timing Movement of £223k required to 2022/23 due to delays in lead times for materials and parts which has resulted in some projects not being undertaken this year. Re-allocation of Block in Appendix 2 |
| Play Areas & Outdoor Community Spaces | Timing Movement of £362k required to 2022/23. Detailed breakdown at Appendix 2 |
| Market Place/High Street Jedburgh | Timing movement of £100k to 2022/23 to align with project timescales for debuild |
| **Road & Transport Infrastructure** | |
| Engineering Minor Works | Timing Movement of £14k required to 2022/23 to coincide with works on Hawick FPS. |
| Roads & Bridges -Inc. RAMP, Winter Damage & Slopes | Gross up of £68k in 2021/22 for bridge works fully funded from Scottish Government Local Bridge Maintenance Fund |
| Eddleston Water Path | Timing movement into 2022/23 based on current cash flow forecast. |

| Waste Management | |
|---|---|
| Easter Langlee Cell Provision | Design works to be completed in 2021/22 with project completion scheduled for 2022/23, timing movement of £50k to 2022/23 required |
| Easter Langlee Leachate Management Facility | Feasibility study of options currently being undertaken, timing movement of £130k to 2022/23 requested to align with options report |
| Closed Landfill Site- Health & Safety Works | Proposal to decommission flares has been submitted to SEPA and we await response, this will determine the future steps for this project, timing movement of £30k requested to 2022/23 |
| Wheeled Bins (100 in total) - Street Cleansing | Request for timing movement to 2022/23, work is currently ongoing to identify potential sites. |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Corporate** | | | | | | | | | | | | | | |
| ICT - Outwith CGI Scope | G | 295 | 319 | 319 | 0 | 24 | 0 | 24 | 24 | 0 | 24 | 512 | 0 | 512 |
| ICT Transformation (previous year) | G | 229 | 275 | 275 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 313 | 0 | 313 |
| Inspire Learning | G | 79 | 132 | 132 | 0 | 111 | 0 | 111 | 683 | 0 | 683 | 466 | 0 | 466 |
| IT Projects - pre CGI Contract | G | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Transformation (new investment from CGI contract extension) | A | 5,915 | 9,030 | 12,030 | (3,000) | 9,533 | 3,000 | 12,533 | 3,242 | 0 | 3,242 | 0 | 0 | 0 |
| | | **6,519** | **9,757** | **12,757** | **(3,000)** | **9,668** | **3,000** | **12,668** | **3,949** | **0** | **3,949** | **1,291** | **0** | **1,291** |
| **Total Other Corporate Services** | | **6,519** | **9,757** | **12,757** | **(3,000)** | **9,668** | **3,000** | **12,668** | **3,949** | **0** | **3,949** | **1,291** | **0** | **1,291** |

| | |
|---|---|
| **Corporate** | |
| IT Transformation (new investment from CGI contract extension) | Timing movement into 2022/23 based on actuals to date and known commitments. |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **School Estate** | | | | | | | | | | | | | | |
| Early Years Expansion | A | 290 | 401 | 3,401 | (3,000) | 0 | 3,000 | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jedburgh Learning Campus | G | 62 | 242 | 242 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Eyemouth Primary School | G | 5 | 100 | 100 | 0 | 3,360 | 0 | 3,360 | 7,402 | 0 | 7,402 | 4,000 | 0 | 4,000 |
| Earlston Primary School | G | 401 | 700 | 700 | 0 | 8,597 | 0 | 8,597 | 4,163 | 0 | 4,163 | 225 | 0 | 225 |
| Gala Academy | G | 915 | 1,450 | 2,150 | (700) | 13,005 | (7,305) | 5,700 | 20,000 | (7,000) | 13,000 | 20,030 | 15,005 | 35,035 |
| New Hawick High School | G | 63 | 302 | 302 | 0 | 400 | 0 | 400 | 937 | 0 | 937 | 46,663 | 0 | 46,663 |
| School Estate Block | G | 616 | 1,293 | 2,599 | (1,306) | 1,800 | 353 | 2,153 | 1,800 | 0 | 1,800 | 12,530 | 0 | 12,530 |
| Inspire Academy | G | 0 | 500 | 0 | 500 | 0 | 453 | 453 | 0 | 0 | 0 | 0 | 0 | 0 |
| Peebles High School | G | 929 | 1,707 | 1,697 | 10 | 10,891 | (6,891) | 4,000 | 21,620 | (2,520) | 19,100 | 11,960 | 9,401 | 21,361 |
| | | **3,282** | **6,695** | **11,191** | **(4,496)** | **38,053** | **(10,390)** | **27,663** | **55,922** | **(9,520)** | **46,402** | **95,408** | **24,406** | **119,814** |
| **Total Education & Lifelong Learning** | | **3,282** | **6,695** | **11,191** | **(4,496)** | **38,053** | **(10,390)** | **27,663** | **55,922** | **(9,520)** | **46,402** | **95,408** | **24,406** | **119,814** |

| | |
|---|---|
| **School Estate** | |
| Early Years Expansion | Timing movement into 2022/23 due to delays on capital works as a result of Covid 19 as agreed by Scottish Government |
| Gala Academy | Re-profile of project in line with revised project timetable, with the new school planned to open during Spring/Summer 2025 |
| School Estate Block | Transfer of budget to Inspire Academy (£953k). Timing movements on works at Newcastleton Primary School due to delays at planning stage (£340k) and Schools Toilet programme as a result of Covid-19 (£13k) |
| Inspire Academy | Timing movement into 2022/23 for completion of new facility currently at the design stage |
| Peebles High School | Re-profile of project in line with revised project timetable, with the new school planned to open in early 2025 |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Sports Infrastructure** | | | | | | | | | | | | | | |
| Culture & Sports Trusts - Plant & Services | G | 20 | 323 | 294 | 29 | 284 | (29) | 255 | 215 | 0 | 215 | 1,880 | 0 | 1,880 |
| Melrose 3G Pitch | G | 20 | 20 | 23 | (3) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Netherdale Spectator Stand | A | 80 | 436 | 1,454 | (1,018) | 0 | 1,018 | 1,018 | 0 | 0 | 0 | 0 | 0 | 0 |
| Floodlighting | G | 0 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Synthetic Pitch Replacement Fund | G | 0 | 0 | 0 | 0 | 358 | 0 | 358 | 369 | 0 | 369 | 4,537 | 0 | 4,537 |
| | | **119** | **784** | **1,776** | **(992)** | **642** | **989** | **1,631** | **584** | **0** | **584** | **6,417** | **0** | **6,417** |
| **Culture & Heritage** | | | | | | | | | | | | | | |
| Jim Clark Museum | G | 3 | 11 | 33 | (22) | 0 | 22 | 22 | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Hall Upgrades | G | 21 | 21 | 26 | (5) | 279 | 5 | 284 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sir Walter Scott Court House - Phase 2 | G | 13 | 291 | 625 | (334) | 0 | 209 | 209 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **37** | **323** | **684** | **(361)** | **279** | **236** | **515** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Total Culture & Sport** | | **156** | **1,107** | **2,460** | **(1,353)** | **921** | **1,225** | **2,146** | **584** | **0** | **584** | **6,417** | **0** | **6,417** |

| | |
|---|---|
| **Sports Infrastructure** | |
| Culture & Sports Trusts - Plant & Services | Reduction in previous timing movement to address acceleration of spend in-year. |
| Melrose 3G Pitch | Project finished, £3k surplus to Emergency & Unplanned. |
| Netherdale Spectator Stand | Timing movement into 2022/23 to align with revised project timeframes. |
| **Culture & Heritage** | |
| Jim Clark Museum | Timing movement into 2022/23 due to material supply issues. |
| Public Hall Upgrades | Small timing movement into 2022/23. |
| Sir Walter Scott Court House - Phase 2 | Based on current forecast, timing movement into 2022/23 of £209k. Revised project costs of £500k releasing £125k to Emergency & Unplanned. Demolition works to be completed mid March with streetscape works commencing the last week in March. |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Economic Regeneration** | | | | | | | | | | | | | | |
| Great Tapestry of Scotland - Building | G | 445 | 445 | 445 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Borders Town Centre Regeneration Block | G | 815 | 1,334 | 2,027 | (693) | 180 | 693 | 873 | 70 | 0 | 70 | 640 | 0 | 640 |
| Borders Innovation Park | G | 2,557 | 2,557 | 3,113 | (556) | 4,634 | (4,035) | 599 | 6,035 | (1,482) | 4,553 | 3,653 | 6,073 | 9,726 |
| Newtown St Boswells Regeneration | G | 0 | 0 | 0 | 0 | 224 | 0 | 224 | 120 | 0 | 120 | 56 | 0 | 56 |
| Eyemouth Regeneration | G | 220 | 350 | 761 | (411) | 0 | 411 | 411 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Regeneration Block | A | 102 | 370 | 1,963 | (1,593) | 440 | 1,593 | 2,033 | 0 | 0 | 0 | 0 | 0 | 0 |
| Galashiels Town Centre Regeneration | G | 1 | 32 | 531 | (499) | 0 | 499 | 499 | 0 | 0 | 0 | 0 | 0 | 0 |
| Borderlands | G | 0 | 0 | 0 | 0 | 9,939 | 0 | 9,939 | 25,763 | 0 | 25,763 | 58,257 | 0 | 58,257 |
| Access to Employment Land, Duns | G | 0 | 0 | 0 | 0 | 0 | 110 | 110 | 0 | 0 | 0 | 0 | 0 | 0 |
| Earlston Business Relocation | G | 123 | 600 | 750 | (150) | 0 | 150 | 150 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **4,263** | **5,688** | **9,590** | **(3,902)** | **15,417** | **(579)** | **14,838** | **31,988** | **(1,482)** | **30,506** | **62,606** | **6,073** | **68,679** |
| **Housing Strategy & Services** | | | | | | | | | | | | | | |
| Private Sector Housing Grant - Adaptations | G | 97 | 300 | 400 | (100) | 515 | 0 | 515 | 500 | 0 | 500 | 3,500 | 0 | 3,500 |
| | | **97** | **300** | **400** | **(100)** | **515** | **0** | **515** | **500** | **0** | **500** | **3,500** | **0** | **3,500** |
| **Total Economic Development & Corporate Services** | | **4,360** | **5,988** | **9,990** | **(4,002)** | **15,932** | **(579)** | **15,353** | **32,488** | **(1,482)** | **31,006** | **66,106** | **6,073** | **72,179** |

| | |
|---|---|
| **Economic Regeneration** | |
| Borders Town Centre Regeneration Block | Timing movement into 2022/23 to align with revised project timeframes. |
| Borders Innovation Park | Timing movements to align with latest forecast |
| Eyemouth Regeneration | Timing movement into 2022/23 to align with revised project timeframes. |
| Hawick Regeneration Block | Timing movement to align with latest cash flow. Site start date late February 2022 with completion anticipated in November/December 2022. |
| Galashiels Town Centre Regeneration | Timing movement into 2022/23. Awaiting outcome of feasibility study currently underway to inform future projects. |
| Access to Employment Land, Duns | Gross up funding in 2022/23 from South of Scotland Enterprise (SOSE) for the creation of an access road to employment land in Duns (£110k). |
| Earlston Business Relocation | Timing movement into 2022/23 to align with revised project timeframes. |
| **Housing Strategy & Services** | |
| Private Sector Housing Grant - Adaptations | Revised forecast costs of £300k releasing £100k to Emergency & Unplanned. |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Emergency & Unplanned Schemes** | | | | | | | | | | | | | | |
| Emergency & Unplanned Schemes | G | 0 | 503 | 275 | 228 | 175 | 0 | 175 | 175 | 0 | 175 | 1,225 | 0 | 1,225 |
| Balance Sheet Review | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **0** | **503** | **275** | **228** | **175** | **0** | **175** | **175** | **0** | **175** | **1,225** | **0** | **1,225** |
| **Total Emergency & Unplanned Schemes** | | **0** | **503** | **275** | **228** | **175** | **0** | **175** | **175** | **0** | **175** | **1,225** | **0** | **1,225** |

| | |
|---|---|
| **Emergency & Unplanned Schemes** | |
| Emergency & Unplanned Schemes | Transfer available budget from i) Melrose 3G Pitch (£3k); ii) Sir Walter Scott Court House - Phase 2 (£125k); and Private Sector Housing Grant - Adaptations (£100k). |

**Scottish Borders Council**
**Capital Financial Plan**

| | RAG | 2021/22 Actual to 31/12/21 £000 | 2021/22 Projected Outturn £000 | 2021/22 Latest Approved Budget £000 | 2021/22 Variance £000 | 2022/23 Latest Approved Budget £000 | 2022/23 Variance £000 | 2022/23 Projected Budget £000 | 2023/24 Latest Approved Budget £000 | 2023/24 Variance £000 | 2023/24 Projected Budget £000 | 2024/25 - 2030/31 Latest Approved Budget £000 | 2024/25 - 2030/31 Variance £000 | 2024/25 - 2030/31 Projected Budget £000 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Social Care Infrastructure** | | | | | | | | | | | | | | |
| Adult Services Facilities Upgrades | G | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Health & Social Care Equipment Purchase | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Care Inspectorate Requirements & Upgrades | G | 14 | 40 | 40 | 0 | 40 | 0 | 40 | 41 | 0 | 41 | 299 | 0 | 299 |
| Residential Dementia Care | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technology Enabled Care | G | 59 | 124 | 124 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Residential Care Accommodation - Upgrades | G | 39 | 450 | 150 | 300 | 1,374 | (300) | 1,074 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2 Residential Care Homes | G | 28 | 150 | 150 | 0 | 11,087 | 0 | 11,087 | 3,000 | 0 | 3,000 | 8,472 | 0 | 8,472 |
| Deanfield Care Home, Hawick | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | **143** | **764** | **464** | **300** | **12,501** | **(300)** | **12,201** | **3,041** | **0** | **3,041** | **8,771** | **0** | **8,771** |
| **Total Social Work & Pratice** | | **143** | **764** | **464** | **300** | **12,501** | **(300)** | **12,201** | **3,041** | **0** | **3,041** | **8,771** | **0** | **8,771** |



| | |
|---|---|
| **Social Care Infrastructure** | |
| Residential Care Accommodation - Upgrades | Accelaration of £300k budget from 2022-23. Post covid plans progressing sooner than anticipated. |

**Scottish Borders Council**
**Capital Financial Plan**

| CAPITAL FINANCING | 2021/22 | | | 2022/23 | | | 2023/24 | | | 2024/25 - 2030/31 | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Projected Outturn | Latest Approved Budget | Variance | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| **C9001 - Capital - General Capital Grant** | | | | | | | | | | | | |
| Capital - General Capital Grant | (17,977) | (14,823) | (3,154) | (10,689) | 7,348 | (3,341) | (10,689) | 0 | (10,689) | (74,823) | 0 | (74,823) |
| Hawick Flood Protection | (13,240) | (16,298) | 3,058 | (17,446) | (392) | (17,838) | (7,463) | (2,684) | (10,147) | (1,086) | 18 | (1,068) |
| Renewal of Play Parks | (113) | (113) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Flood Prevention Works & Scheme Preparation | (462) | (462) | 0 | (372) | 0 | (372) | (372) | 0 | (372) | (2,604) | 0 | (2,604) |
| General Flood Protection Block | (66) | (66) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| School Estate Block | (141) | (141) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Local Bridge Maintenance Fund | (68) | 0 | (68) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nature Restoration Fund | (120) | (120) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **C9002 - Scottish Government Specific Capital Grant** | | | | | | | | | | | | |
| Cycling Walking & Safer Streets | (406) | (406) | 0 | (406) | 0 | (406) | (406) | 0 | (406) | (2,047) | 0 | (2,047) |
| Roads & Bridges -inc. RAMP, Winter Damage & Slopes (CWSS) | (100) | (100) | 0 | (100) | 0 | (100) | (100) | 0 | (100) | (200) | 0 | (200) |
| Low Carbon Infrastructure Transformation (LCITP) Smart Grid | (263) | 0 | (263) | 0 | (88) | (88) | 0 | 0 | 0 | 0 | 0 | 0 |
| Early Years Expansion | (401) | (3,401) | 3,000 | 0 | (3,000) | (3,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| | **(1,170)** | **(3,907)** | **2,738** | **(506)** | **(3,088)** | **(3,594)** | **(506)** | **0** | **(506)** | **(2,247)** | **0** | **(2,247)** |
| **C9003 - Other Grants & Contributions - Capital** | | | | | | | | | | | | |
| Other Fleet - Electric Vehicles | (150) | (150) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Fleet - Electric Vehicles - Infrastructure | (172) | (106) | (66) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Flood Protection | (2,989) | (2,989) | 0 | (4,779) | 0 | (4,779) | (3,132) | 0 | (3,132) | 0 | 0 | 0 |
| Play Areas & Outdoor Community Spaces | (21) | (98) | 77 | (133) | (77) | (210) | 0 | 0 | 0 | 0 | 0 | 0 |
| Cycling Walking & Safer Streets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Roads & Bridges -inc. RAMP, Winter Damage & Slopes | (315) | (315) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| Jim Clark Museum | (7) | (22) | 15 | 0 | (15) | (15) | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Regeneration | (370) | (1,963) | 1,593 | (440) | (1,593) | (2,033) | 0 | 0 | 0 | 0 | 0 | 0 |
| Borders Town Centre Regeneration Block | (1,303) | (1,845) | 542 | 0 | (542) | (542) | 0 | 0 | 0 | 0 | 0 | 0 |
| Jedburgh High Street Building | (400) | (450) | 50 | 0 | (50) | (50) | 0 | 0 | 0 | 0 | 0 | 0 |
| Borders Innovation Park | (18) | (554) | 536 | (4,554) | 4,054 | (500) | (6,035) | 1,482 | (4,553) | (3,653) | (6,073) | (9,726) |
| Landfill Provision | (165) | (299) | 134 | 0 | (180) | (180) | 0 | 0 | 0 | 0 | 0 | 0 |
| Peebles High School Insurance Receipt | (1,556) | (1,556) | 0 | (3,229) | 0 | (3,229) | 0 | 0 | 0 | 0 | 0 | 0 |
| Eyemouth Regeneration | (50) | (430) | 380 | 0 | (380) | (380) | 0 | 0 | 0 | 0 | 0 | 0 |
| Borderlands (SG & Partners) | 0 | 0 | 0 | (9,939) | 0 | (9,939) | (25,763) | 0 | (25,763) | (57,625) | 0 | (57,625) |
| Earlston Primary School | 0 | 0 | 0 | (1,763) | 0 | (1,763) | 0 | 0 | 0 | 0 | 0 | 0 |
| Innerleithen Gypsy/Traveller Site | (50) | (50) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Eddleston Water Path | (1,248) | (2,173) | 925 | 0 | (925) | (925) | 0 | 0 | 0 | 0 | 0 | 0 |
| Access to Employment Land, Duns | 0 | 0 | 0 | 0 | (110) | (110) | 0 | 0 | 0 | 0 | 0 | 0 |
| Tweedbank to Reston | (120) | (120) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | **(8,933)** | **(13,119)** | **4,186** | **(24,837)** | **182** | **(24,655)** | **(34,930)** | **1,482** | **(33,448)** | **(61,277)** | **(6,073)** | **(67,350)** |

| CAPITAL FINANCING | 2021/22 | | | 2022/23 | | | 2023/24 | | | 2024/25 - 2030/31 | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Projected Outturn | Latest Approved Budget | Variance | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| **C9004 - Capital Funded from Current Revenue (CFCR)** | | | | | | | | | | | | |
| Extension of CGI contract | (1,000) | (4,000) | 3,000 | (4,000) | (3,000) | (7,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| Waste Containers | (60) | (60) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ICT - Outwith CGI Scope | (295) | (295) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ICT Transformation | (70) | (70) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | **(1,425)** | **(4,425)** | **3,000** | **(4,000)** | **(3,000)** | **(7,000)** | **0** | **0** | **0** | **0** | **0** | **0** |
| **C9005 - Development Contributions** | | | | | | | | | | | | |
| Roads & Bridges Block | (80) | (80) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Reston Station Contribution | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (100) | 0 | (100) |
| Play Areas & Outdoor Community Spaces | (65) | (65) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Engineering Minor Works | 0 | (14) | 14 | 0 | (14) | (14) | 0 | 0 | 0 | 0 | 0 | 0 |
| School Estate Block | (100) | (100) | 0 | (100) | 0 | (100) | (100) | 0 | (100) | (700) | 0 | (700) |
| | **(245)** | **(259)** | **14** | **(100)** | **(14)** | **(114)** | **(100)** | **0** | **(100)** | **(800)** | **0** | **(800)** |
| **C9006 - Capital Receipts** | | | | | | | | | | | | |
| General Capital Receipt | (560) | (1,416) | 856 | (400) | 0 | (400) | 0 | 0 | 0 | 0 | 0 | 0 |
| | **(560)** | **(1,416)** | **856** | **(400)** | **0** | **(400)** | **0** | **0** | **0** | **0** | **0** | **0** |
| **C9007 - Plant & Vehicle Fund** | | | | | | | | | | | | |
| Plant & Vehicle Replacement - P&V Fund | (2,000) | (2,000) | 0 | (2,000) | 0 | (2,000) | (2,000) | 0 | (2,000) | (14,000) | 0 | (14,000) |
| Synthetic Pitch Replacement Fund | 0 | 0 | 0 | (358) | 0 | (358) | (369) | 0 | (369) | (3,877) | 0 | (3,877) |
| | **(2,000)** | **(2,000)** | **0** | **(2,358)** | **0** | **(2,358)** | **(2,369)** | **0** | **(2,369)** | **(17,877)** | **0** | **(17,877)** |
| **C9008 - Capital Borrowing** | | | | | | | | | | | | |
| | **(19,651)** | **(27,079)** | **7,429** | **(60,787)** | **3,471** | **(57,317)** | **(65,643)** | **8,849** | **(56,794)** | **(108,886)** | **(24,402)** | **(133,288)** |
| **TOTAL CAPITAL FUNDING** | **(66,171)** | **(84,229)** | **18,058** | **(121,495)** | **4,507** | **(116,988)** | **(122,072)** | **7,647** | **(114,425)** | **(269,600)** | **(30,457)** | **(300,057)** |

| | Latest approved budget £000's | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Infrastructure & Environment** | | | | |
| **Flood & Coastal Protection** | | | | |
| **Flood Prevention Works & Scheme Preparation** | | | | |
| Flood Scheme Preparation | 0 | 0 | 0 | 0 |
| Flood Scheme Preparation Newcastleton | 148 | 0 | 148 | 122 |
| Flood Scheme Preparation Peebles | 25 | 10 | 35 | 26 |
| Flood Scheme Preparation Slitrig | 40 | 0 | 40 | 0 |
| Flood Scheme Preparation Lindean | 10 | 0 | 10 | 0 |
| Hawick SWMP | 26 | 0 | 26 | 0 |
| Newcastleton Study | 0 | 0 | 0 | 0 |
| Hawick National Flood Management Scheme Preparation | 80 | (10) | 70 | 0 |
| Galashiels National Flood Management Scheme Preparation | 50 | 0 | 50 | 0 |
| Eyemouth Coastal and Berwickshire SMP | 65 | 0 | 65 | 16 |
| Ettrick Valley | 18 | 0 | 18 | 3 |
| | 462 | 0 | 462 | 167 |
| **General Flood Protection Block** | | | | |
| Romanno Bridge Flood Bank | 105 | 0 | 105 | 0 |
| Community Resilience | 12 | 10 | 22 | 21 |
| Minor Works | 215 | 0 | 215 | 0 |
| Management Fees | 30 | 0 | 30 | 30 |
| Denholm Flood Works | 30 | 0 | 30 | 4 |
| Philiphaugh Farm Cottages | 35 | 0 | 35 | 36 |
| Galashiels Flood Protection Scheme | 40 | (10) | 30 | 30 |
| | 467 | 0 | 467 | 121 |
| **Land and Property Infrastructure** | | | | |
| **Asset Rationalisation** | | | | |
| Paton Street Galashiels Agile Working | 953 | 22 | 975 | 534 |
| HQ Reception and new canteen incl retention | 37 | 0 | 37 | 33 |
| Old Canteen Demolition & Surfacing Works | 1 | 0 | 1 | 1 |
| HQ Agile Working | 428 | (38) | 390 | 142 |
| Hawick Town Hall Agile Working | 763 | (60) | 703 | 502 |
| St Mary's Mill Selkirk Upgrade new Museum store | 10 | 0 | 10 | 6 |
| Demolition - preliminaries, provisional sums, contingencies, surveys & fees etc (incl JCJ Group V | 9 | 0 | 9 | 5 |
| Unallocated | 0 | 0 | 0 | 0 |
| **Timing movement** | | **76** | | |
| | 2,201 | 0 | 2,125 | 1,224 |

| | Latest approved budget | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Building Upgrades** | | | | |
| Coldingham Primary roofing upgrade | 21 | 0 | 21 | 21 |
| Lift infrasructure upgrades | 8 | (8) | 0 | 0 |
| Dunsdale Workshops roof/valley gutter | 55 | 0 | 55 | 33 |
| Coldstream workshops roofing upgrade - final phase | 41 | (11) | 30 | 30 |
| 1 Castlegate, Jedburgh roofing upgrade | 11 | (5) | 6 | 5 |
| Council HQ tower & external lighting upgrade | 11 | 0 | 11 | 0 |
| Melrose Grammar lighting upgrade | 24 | 0 | 24 | 0 |
| Edenside Primary School lift replacement | 10 | (1) | 9 | 9 |
| Burnfoot Primary window replacement - next phase | 44 | (5) | 39 | 39 |
| Burnfoot PS roofing upgrade | 44 | (32) | 12 | 6 |
| Hawick Library stonework minor refurbishment | 22 | 5 | 27 | 0 |
| Coldingham PS window replacements | 29 | 0 | 29 | 29 |
| St Margaret's Primary roofing upgrade | 26 | 5 | 31 | 31 |
| Newby Court Units roofing upgrade | 25 | 0 | 25 | 0 |
| Kirkhope Cemetery boundary wall upgrade | 30 | 0 | 30 | 13 |
| Wilton Primary calorifier replacements | 33 | (33) | 0 | 0 |
| School Toilet Upgrades | 60 | 0 | 60 | 32 |
| Gordon Primary Window replacements | 40 | 0 | 40 | 21 |
| Swinton PS Windows replacement | 34 | 0 | 34 | 0 |
| Denholm PS amphitheatre steps upgrade | 25 | 0 | 25 | 0 |
| Unallocated | 0 | 0 | 0 | 0 |
| **Timing movement** | | **85** | | |
| | 594 | 0 | 508 | 270 |
| **Energy Efficiency Works** | | | | |
| Energy Efficiency Officer manpower costs | 23 | 0 | 23 | 0 |
| Non Domestic Energy Efficiency (NDEE) PH2 | 477 | 0 | 477 | 65 |
| PPP LED Lighting Project | 116 | 0 | 116 | 65 |
| Low Carbon Infrastructure Transformation (LCITP) Smart Grid | 450 | 0 | 450 | 0 |
| Corn Exchange Heating (Melrose) | 4 | 0 | 4 | 0 |
| Solar Photo Voltaic panels (SPV) PH2 | 50 | 0 | 50 | 0 |
| Unallocated | 0 | 0 | 0 | 0 |
| **Timing movement** | | **0** | | |
| | 1,120 | 0 | 1,120 | 130 |
| **Health and Safety Works** | | | | |
| LEGIONELLA UPGR WATER TANKS | 42 | 0 | 42 | 6 |
| ASBESTOS MANAGEMENT BLOCK | 35 | (5) | 30 | 14 |
| School Security Upgrade Work | 26 | 0 | 26 | 0 |
| Drumlanrig Primary window upgrade | 100 | (25) | 75 | 0 |
| Lead testing - Phase 2 | 50 | (50) | 0 | 0 |
| Wellogate Cemetery Lodge, Hawick structural improvements | 7 | (7) | 0 | 0 |
| Clock upgrades | 30 | (29) | 1 | 1 |
| Coldstream library electrical heating upgrade | 5 | (5) | 0 | 0 |
| Greenlaw Primary distribution board replacement | 28 | (24) | 4 | 4 |
| Electrical Infrastrucutre Management | 25 | 10 | 35 | 31 |
| Innerleithen Library dry rot works | 45 | 22 | 67 | 28 |
| St Ronan's Primary heating upgrade | 90 | (90) | 0 | 0 |
| Lochpark Industrial Estate external improvements | 10 | (3) | 7 | 7 |
| Electrical upgrades at Selkirk HS | 40 | (32) | 8 | 8 |
| 6 School Brae, Peebles window refurbishment | 30 | 5 | 35 | 0 |
| Emergency Roofing works at Eyemouth Primary School | 0 | 10 | 10 | 0 |
| Unallocated | 0 | 0 | 0 | 0 |
| **Timing movement** | | **223** | | |
| | 563 | 0 | 340 | 99 |
| **Play Areas & Outdoor Community Spaces** | | | | |
| Peebles Play Park & Skate Park | 138 | 0 | 138 | 138 |
| Public Park, Duns | 0 | 0 | 0 | 0 |
| Play Facilities & Surfacing Review | 40 | (20) | 20 | 20 |
| Walled Gardens Glasshouse Hawick | 63 | 0 | 63 | 13 |
| Shedden Park | 50 | 0 | 50 | 1 |
| Newtown Play Park | 183 | 0 | 183 | 183 |
| Management Fee | 80 | 0 | 80 | 0 |
| Jedburgh Play Park & Skate Park | 0 | 0 | 0 | 0 |
| Haylodge Park, Peebles | 27 | (27) | 0 | 0 |
| Play Park Renewal | 113 | 0 | 113 | 0 |
| Reston Play Park | 77 | (77) | 0 | 0 |
| Unallocated Balance | 238 | (238) | 0 | 0 |

| | Latest approved budget | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Timing movement** | | **362** | | |
| | 1,009 | 0 | 647 | 355 |

| | Latest approved budget | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Road & Transport Infrastructure** | | | | |
| **Cycling Walking & Safer Streets** | | | | |
| Cycle Related Activities | 304 | 0 | 304 | 230 |
| Walking Related Activities | 102 | 0 | 102 | 11 |
| Additional Cycling Projects | 0 | 0 | 0 | 1 |
| Gross down Smarter Choices funding | | 0 | | |
| **Timing movement** | | **0** | | |
| | 406 | 0 | 406 | 242 |
| **Lighting Asset Management Plan** | | | | |
| Bourtree Terrace, Hawick | 33 | 0 | 33 | 33 |
| Damside, Innerleithen | 2 | 0 | 2 | 1 |
| Corroded Columns | 30 | 0 | 30 | 29 |
| Marmion Road Galashiels | 4 | 0 | 4 | 0 |
| Netherdale Ind Est, Galashiels | 30 | 0 | 30 | 42 |
| Main Road, Earlston | 45 | 0 | 45 | 45 |
| Station Road, Stow | 30 | 0 | 30 | 20 |
| Eyemouth Ind Est, Eyemouth | 30 | 0 | 30 | 22 |
| Rinkvale Cottages, Hawick | 10 | 0 | 10 | 2 |
| Preston Road, Duns | 20 | 0 | 20 | 2 |
| Carnarvon Street, Hawick | 23 | 0 | 23 | 0 |
| New scheme to be named | 0 | 0 | 0 | 0 |
| | 257 | 0 | 257 | 196 |
| **Roads & Bridges -inc. RAMP, Winter Damage & Slopes** | | | | |
| Surface Dressing | 2,500 | 0 | 2,500 | 2,224 |
| Patching | 2,150 | 0 | 2,150 | 1,222 |
| Resurfacing/Overlays | 2,000 | 0 | 2,000 | 1,059 |
| Walls & Structures | 263 | 0 | 263 | 167 |
| Footways | 310 | 0 | 310 | 173 |
| Drainage | 345 | 0 | 345 | 253 |
| Masonry Refurbishment | 885 | 68 | 953 | 355 |
| Union Chain Bridge | 115 | 0 | 115 | 115 |
| C77 Roundabout | 80 | 0 | 80 | 0 |
| STTS | 450 | 0 | 450 | 391 |
| Gross up SG funding for Bridges | 0 | (68) | 0 | |
| | 9,098 | 0 | 9,166 | 5,959 |
| **Waste Management** | | | | |
| ***CRC - Improved Skip Infrastructure*** | | | | |
| Galashiels Community Recycling Centre | 12 | 0 | 12 | 0 |
| **Timing movement** | | **0** | | |
| | 12 | 0 | 12 | 0 |
| **Corporate** | | | | |
| **ICT-Outwith CGI Scope** | | | | |
| PC replacement | 319 | 0 | 319 | 295 |
| Capital Financed by Current Revenue | | 0 | | |
| Transfer available budget to IT Transformation | | 0 | | |
| | 319 | 0 | 319 | 295 |

| | Latest approved budget | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Education & Lifelong Learning** | | | | |
| **Early Learning and Childcare** | | | | |
| Early Years Expansion | 3,401 | (3,000) | 401 | 290 |
| **Timing movement to 2022/23** | | **3,000** | 0 | |
| | 3,401 | 0 | 401 | 290 |
| **School Estate Block** | | | | |
| ***Improve and enhance school environments:*** | | | | |
| High School Social Areas | 411 | (246) | 165 | |
| Primary School Refurbishments | 897 | (390) | 507 | 295 |
| Priorsford extension | 80 | 0 | 80 | 15 |
| School toilet programme | 130 | (110) | 20 | |
| ***Meet security and legislative obligations*** | | | | |
| Kitchen refurbishment programme | 190 | (146) | 44 | |
| Accessibility works | 60 | 36 | 96 | 36 |
| Secure receptions programme | 141 | (36) | 105 | 44 |
| $CO^2$ Monitoring | 141 | 0 | 141 | 92 |
| ***ASN Provision Enhancements*** | | | | |
| ASN Provision Enhancements | 131 | 3 | 134 | 134 |
| ***Urgent, unplanned and fees*** | | | | |
| Professional fees | 268 | (268) | 0 | |
| Project closure contingencies | 150 | (149) | 1 | |
| Gross up SG General Capital Grant | | 0 | | |
| Budget transfer to Inspire Academy | | 953 | | |
| **Timing movement to 2022/23** | | **353** | | |
| | 2,599 | 0 | 1,293 | 616 |
| **Culture & Sport** | | | | |
| **Sports Infrastructure** | | | | |
| **Culture & Sports Trusts - Plant & Services** | | | | |
| Pool Hall Humidity Sensors | 0 | 0 | 0 | 0 |
| Lighting Eyemouth Leisure Centre | 0 | 0 | 0 | 0 |
| External Remedials (Teviotdale Leisure Centre) | 39 | 4 | 43 | 0 |
| External Remedials (Kelso Swimming Pool) | 0 | 0 | 0 | 0 |
| Pool Tank Refurbishment | 0 | 0 | 0 | 0 |
| Teviotdale Leisure Centre Pool Pod | 0 | 0 | 0 | 0 |
| Galashiels SP & Teviotdale LC - Replacement Pool Covers | 0 | 0 | 0 | 0 |
| Teviotdale LC - Replacement Pool Covers | 8 | 0 | 8 | 0 |
| Selkirk Leisure Centre External Refurbishment | 28 | 0 | 28 | 0 |
| Air handling unit (AHU) Refurbishment - Various Sites | 35 | 0 | 35 | 0 |
| Kelso SP & Teviotdale LC Calorifiers | 15 | (15) | 0 | 0 |
| Transform pH Correction ($CO^2$ to Sodium Hypochlorite) - All Pools | 15 | 1 | 15 | 0 |
| Eyemouth Leisure Centre: Gas Boiler replacement | 9 | 0 | 9 | 0 |
| BMS upgrade | 10 | 0 | 10 | 0 |
| Kelso Swimming Pool: Pool Deck | 12 | 0 | 12 | 0 |
| Peebles Swimming Pool: Changing facilities | 33 | (33) | 0 | 0 |
| Eyemouth Leisure Centre: Changing Facilities | 0 | 70 | 70 | 0 |
| Teviotdale Leisure Centre: Fire Alarm | 11 | (1) | 10 | 0 |
| Legionella compliance | 20 | 0 | 20 | 0 |
| Peebles Swimming Pool: circulation pumps | 15 | (15) | 0 | 0 |
| Tweedbank Bowls Calorifier | 0 | 12 | 12 | 0 |
| Teviotdale LC Pumps | 0 | 16 | 16 | 0 |
| Jedburgh Leisure And Facilities Trust | 15 | 0 | 15 | 0 |
| Berwickshire Recreation and Sports Trust | 29 | (9) | 20 | 20 |
| Unallocated Balance | 1 | (1) | 0 | 0 |
| **Timing movement to 2022/23** | | **(29)** | | |
| | 294 | 0 | 323 | 20 |
| **Public Hall Upgrades** | | | | |
| Core Halls - Theatre Sound & Lighting | 0 | 0 | 0 | 0 |
| Non-Core Halls - Refurbishment | 0 | 0 | 0 | 0 |
| Non Core Halls - Front of House Refurbishment | 0 | 0 | 0 | 0 |
| Tait Hall - Balcony Seating | 0 | 0 | 0 | 0 |
| Tait Hall - Dressing Rooms | 0 | 0 | 0 | 0 |
| Tait Hall - Lesser Hall Refurbishment | 0 | 0 | 0 | 0 |
| Corn Exchange/Ormiston Institute FoH Refurbishment | 26 | (5) | 21 | 21 |
| Kelso Tait Hall refurbishment | 0 | 0 | 0 | 0 |
| Innerleithen Memorial Hall refurbishment | 0 | 0 | 0 | 0 |
| Selkirk Victoria Halls: | 0 | 0 | 0 | 0 |
| PA systems (all venues) | 0 | 0 | 0 | 0 |
| Unallocated balance | 0 | 0 | 0 | 0 |

| | Latest approved budget | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Timing movement to 2022/23** | | **5** | | |
| | 26 | 0 | 21 | 21 |

| | Latest approved budget | Proposed Movement | Projected Outturn | Actuals to 31/12/2021 |
|---|---|---|---|---|
| **Corporate Improvement & Economy** | | | | |
| **Economic Regeneration** | | | | |
| **Hawick Regeneration** | | | | |
| Former Armstrong/Armstrong Building | 1,713 | (1,593) | 120 | 28 |
| Galalaw Access Road | 250 | 0 | 250 | 74 |
| **Timing movement** | | **1,593** | | |
| | 1,963 | 0 | 370 | 102 |
| **Borders Town Centre Regeneration Block** | | | | |
| Port House, Jedburgh | 424 | 0 | 424 | 419 |
| Hawick Public Realm | 0 | 0 | 0 | 0 |
| Town Centre Regeneration Enabling Works (Galashiels, Hawick, Eyemouth, Jedburgh, Selkirk) | 65 | (65) | 0 | 0 |
| Jedburgh Abbey Ramparts | 26 | 0 | 26 | 9 |
| Town Centre Funds (Jedburgh, Hawick, Galashiels, Eyemouth, Selkirk) | 22 | 0 | 22 | 13 |
| Town Centre Fund 2020/21 | 492 | 0 | 492 | 113 |
| Workshop Development | 86 | (86) | 0 | 261 |
| Place Based Investment Programme 2021/22 | 912 | (542) | 370 | 0 |
| **Timing movement to 2022/23** | | **693** | | |
| | 2,027 | 0 | 1,334 | 815 |
| **Social Work & Practice** | | | | |
| **Social Care Infrastructure** | | | | |
| **Care Inspectorate Requirements & Upgrades** | | | | |
| Deanfield, Hawick 01-C100025 | 6 | 0 | 6 | 0 |
| Grove House, Kelso 01-C100026 | 6 | 0 | 6 | 10 |
| St. Ronans, Peebles 01-C100272 | 6 | 0 | 6 | 0 |
| Saltgreens, Eyemouth 01-C100027 | 6 | 0 | 6 | 0 |
| Waverley, Galashiels 01-C100028 | 6 | 0 | 6 | 3 |
| Day Services 01-C100273 | 8 | 0 | 8 | 0 |
| Unallocated Balance | 2 | 0 | 2 | 0 |
| **Timing movement** | | **0** | | |
| | 40 | 0 | 40 | 14 |

**Scottish Borders Council**
**Project Net Expenditure Summary**

| | | 2021/22 | | | | 2022/23 | | | 2023/24 | | | 2024/25 - 2030/31 | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Previous Years Life to Date | Actual to 31/12/21 | Latest Approved Budget | Variance | Projected Outturn | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | Total Project Cost |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| **Flood & Coastal Protection** | | | | | | | | | | | | | | | |
| 01-C00223 - Hawick Flood Protection | 28,525 | 14,358 | 23,362 | (3,822) | 19,540 | 26,166 | 490 | 26,656 | 12,461 | 3,355 | 15,816 | 1,357 | (23) | 1,334 | 91,871 |
| **Road & Transport Infrastructure** | | | | | | | | | | | | | | | |
| 01-C00183 - Reston Station Contribution | 500 | 0 | 600 | 0 | 600 | 0 | 0 | 0 | 0 | 0 | 0 | 1,740 | 0 | 1,740 | 2,840 |
| 01-C00162 - Union Chain Bridge | 574 | 0 | 426 | 0 | 426 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 |
| **Corporate** | | | | | | | | | | | | | | | |
| 01-C100403 - IT Transformation (new investement from CGI contract extension) | 2,957 | 5,915 | 12,030 | (3,000) | 9,030 | 9,533 | 3,000 | 12,533 | 3,242 | 0 | 3,242 | 0 | 0 | 0 | 27,762 |
| **School Estate** | | | | | | | | | | | | | | | |
| Early Years Expansion | 8,234 | 290 | 3,401 | (3,000) | 401 | 0 | 3,000 | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 | 11,635 |
| 01-C100262 - Eyemouth Primary School | 1,138 | 5 | 100 | 0 | 100 | 3,360 | 0 | 3,360 | 7,402 | 0 | 7,402 | 4,000 | 0 | 4,000 | 16,000 |
| 01-C100274 - Earlston Primary School | 200 | 401 | 700 | 0 | 700 | 8,597 | 0 | 8,597 | 4,163 | 0 | 4,163 | 225 | 0 | 225 | 13,885 |
| 01-C100264 - Gala Academy | 350 | 915 | 2,150 | (700) | 1,450 | 13,005 | (7,305) | 5,700 | 20,000 | (7,000) | 13,000 | 20,030 | 15,005 | 35,035 | 55,535 |
| 01-C100313 - Hawick High School | 98 | 63 | 302 | 0 | 302 | 400 | 0 | 400 | 937 | 0 | 937 | 46,663 | 0 | 46,663 | 48,400 |
| 01-C100319 - Peebles High School | 0 | 929 | 1,697 | 10 | 1,707 | 10,891 | (6,891) | 4,000 | 21,620 | (2,520) | 19,100 | 11,960 | 9,401 | 21,361 | 46,168 |
| **Health & Social Care** | | | | | | | | | | | | | | | |
| 2 Residential Care Homes | 120 | 150 | 150 | 0 | 150 | 11,087 | 0 | 11,087 | 3,000 | 0 | 3,000 | 8,472 | 0 | 8,472 | 22,829 |
| **Economic Regeneration** | | | | | | | | | | | | | | | |
| 01-C00204 - Great Tapestry of Scotland - Building | 6,668 | 445 | 445 | 0 | 445 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7,113 |
| 01-C00205 - Central Borders Business Park | 4,731 | 2,557 | 3,113 | (556) | 2,557 | 4,634 | (4,035) | 599 | 6,035 | (1,482) | 4,553 | 3,653 | 6,073 | 9,726 | 22,166 |
| 01-C1000 - Eyemouth Regeneration | 613 | 220 | 761 | (411) | 350 | 0 | 411 | 411 | 0 | 0 | 0 | 0 | 0 | 0 | 1,374 |
| Borderlands | 0 | 0 | 1,963 | (1,593) | 370 | 440 | 1,593 | 2,033 | 0 | 0 | 0 | 0 | 0 | 0 | 2,403 |

This page is intentionally left blank

# BALANCES AT 31 MARCH 2022

**Report by Director, Finance & Corporate Governance**

## EXECUTIVE COMMITTEE

## 8 February 2022

### 1 PURPOSE AND SUMMARY

1.1 **This report provides the Executive Committee with an analysis of the Council's balances as at 31 March 2021 and advises Members of the projected balances at 31 March 2022.**

1.2 The unaudited Council's General Fund useable reserve (non-earmarked) balance was £8.831m at 31 March 2021. The General Fund useable reserve is projected to be at least £6.315m at 31 March 2022 in line with the Council's Financial Strategy.

1.3 The total of all useable balances, excluding development contributions, at 31 March 2022 is projected to be £48.948m, compared to £47.672m at 31 March 2021.

1.4 The projected balance on the Capital Fund of £8.831m will be affected by any further capital receipts, development contributions, interest credited and any expenditure authorised to be financed from the Fund during the remainder of the financial year.

### 2 RECOMMENDATIONS

**2.1 It is recommended that the Executive Committee:**

**(a) Notes the projected revenue balances as at 31 March 2022 as per Appendices 1 & 2; and**

**(b) Notes the projected balance in the Capital Fund as per Appendix 3.**

## 3 ACCOUNTS AND FUNDS OPERATED BY THE COUNCIL

3.1 Income and expenditure relating to the Council's services are accounted for and financed through the following funds (as required or permitted by statute):

(a) General Fund

(b) Corporate Property Repairs & Renewals Fund

(c) Insurance Fund

(d) Plant & Vehicles Renewals Fund

(e) Pitch and Play Park Replacement Fund

(f) Capital Fund

## 4 BALANCES

4.1 Appendix 1 summarises the projected transactions and resultant projected balances at 31 March 2022 on the General Fund and Appendix 2 shows the projected non-General Fund balances. The net effect is the useable General Fund balance after earmarked funds and allocated reserves is projected to be at least **£6.315m** at 31 March 2022 which is in line with the recommended level included in the 2021/22 Financial Strategy approved by Council. £2.256m from the 2020/21 underspend is currently held in unallocated balances to support COVID-19 pressures with a current total balance of £8.421m.

4.2 The projections in the statement attached in Appendices 1, 2 and 3 are based on actual expenditure and income to 31 December 2021 and are summarised in the table below.

| **BALANCES** | **31/03/22 projection £m** |
|---|---|
| Earmarked Balances (non DSM) | 24.802 |
| Earmarked Balances (DSM) | 0.684 |
| Allocated Balances | 3.004 |
| General Fund (Unallocated Reserve) | 6.165 |
| 2020/21 revenue outturn | 2.256 |
| Corporate Property Repairs & Renewals Fund | 0 |
| Insurance Fund | 1.604 |
| Plant & Vehicles Renewals Fund | 8.110 |
| Pitch & Play Park Replacement Fund | 0.953 |
| Capital Fund (exc. Developer Contributions) | 1.370 |
| | **48.948** |

4.3 Key movements in the General Fund unallocated balances during 2021/22 to date are as a result of:

- Allocation of £0.260m of 2020/21 outturn underspend to support the 2021/22 revenue budget as approved through outturn;
- Draw down of £150k for the independent inquiry;

- Movement in earmarked balances is as a result of earmarked balances carried forward from 2020/21 being applied in 2021/22 as planned, with the exception of £10.690m one-off COVID-19 balance retained in the COVID-19 reserve to support pressures on the revenue budget as the financial year progresses. This balance now reflects a draw down of £1m from the COVID-19 reserve to support Culture, Sport & Leisure Trusts in the Borders in their recovery from COVID-19.

4.4 The Corporate Financial Risk Register was considered at the Council Meeting on 19 March 2021 and identified potential risks including the failure to control budgets within approved limits, severe weather events, the economic downturn, potential contractual claims and unplanned emergencies. £6.315m is the recommended level of General Fund Reserve identified in the Financial Strategy approved by Council on 19 March 2021. The unallocated balance projected at the 31st March 2022 equates to 2% of net revenue expenditure and is sufficient to cover 49% of the risks identified in the finance risk register should they be realised. The general fund reserve will continue to be monitored through the Corporate Financial Risk Register on a regular basis.

4.5 Allocated balances have increased to £3.004m at the December month end as a result of an increase in the Treasury reserve of £1m as a result of reduced borrowing. The Treasury reserve will be used to smooth the effect of changes in Loans Charges requirements over future financial years:

| **ALLOCATED BALANCES** | **31st March 2021 £m** | **Increase during 2021/22 £m** | **Released during 2021/22 £m** | **31st March 2022 £m** |
|---|---|---|---|---|
| Municipal Mutual | 0.233 | 0 | 0 | 0.233 |
| Adverse Weather (including flood) | 1.000 | 0 | 0 | 1.000 |
| Workforce Management | 0.794 | 0 | (0.023) | 0.771 |
| Treasury Reserve | 0 | 0 | 1.000 | 1.000 |
| **Total** | **2.027** | **0** | **(1.023)** | **3.004** |

4.6 Appendix 3 details the balances currently held in the Capital Fund. These balances are temporarily held in the Loans Fund and will attract interest at the end of the financial year. The Fund can only be used for capital purposes or to repay external debt.

## 5 IMPLICATIONS

### 5.1 Financial

There are no financial implications beyond those contained in the report and appendices.

### 5.2 Risk and Mitigations

The major risks associated with this report are that the level of projected balances proves to be insufficient. Service budget pressures plus unexpected liabilities are the most likely sources of pressure on reserves. These risks are being managed through regular monitoring of financial activity in all funds of the Council, including regular revenue and capital budgetary control reports to the Executive Committee. In addition, the Corporate Financial Risk Register is regularly reviewed by senior Finance

staff.

5.3 **Integrated Impact Assessment**

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

5.4 **Sustainable Development Goals**

There are no significant effects on the economy, community or environment.

5.5 **Climate Change**

No effect on carbon emissions are anticipated from the recommendation of this report.

5.6 **Rural Proofing**

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

5.7 **Data Protection Impact Statement**

There are no personal data implications arising from the proposals contained in this report.

5.8 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to the Schemes of Administration or Delegation as a result of this report.

## 6 CONSULTATION

6.1 The Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Service Director HR & Communications, the Clerk to the Council and Corporate Communications have been consulted and any comments received have been incorporated into this final report.

**Approved by**

**David Robertson** **Signature .....**
**Director, Finance & Corporate Governance**

**Author(s)**

| | |
|---|---|
| Suzy Douglas | Financial Services Manager 01835 824000 X5881 |

**Background Papers:**
**Previous Minute Reference:**

**Note –** You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Suzy Douglas can also give information on other language translations as well as providing additional copies.

Appendix 1

# SCOTTISH BORDERS COUNCIL

## GENERAL FUND BALANCES AT 31 MARCH 2022

| | GENERAL FUND | GENERAL FUND (DSM) | GENERAL FUND (EAR-MARKED) | ALLOCATED RESERVES | TOTAL |
|---|---|---|---|---|---|
| | £'000's | £'000's | £'000's | £'000's | £'000's |
| **Balance at 1 April 2021** | **8,831** | **1,220** | **24,362** | **2,027** | **36,440** |
| Projected Income (RSG, NDR, Council Tax) | 303,746 | | | | **303,746** |
| Projected Net Revenue Expenditure | (302,865) | | | | **(302,865)** |
| Earmarked Balances from previous year | 17,548 | (1,220) | (16,328) | | **0** |
| Earmarked Balances to future years | (18,452) | 684 | 16,768 | 1,000 | **0** |
| Draw down from unallocated reserve | (260) | | | | **(260)** |
| Drawdown from Workforce Management Allocated reserve | 23 | | | (23) | **0** |
| Draw down from unallocated reserve for independent inquiry | (150) | | | | **(150)** |
| **Projected Balance at 31 March 2022** | **8,421** | **684** | **24,802** | **3,004** | **36,911** |

This page is intentionally left blank

**Appendix 2**

# SCOTTISH BORDERS COUNCIL

## REVENUE FUND BALANCES AT 31 MARCH 2022

## (EXCLUDING GENERAL FUND)

| | CORPORATE PROPERTY REPAIRS & RENEWALS FUND | PLANT & VEHICLES RENEWAL FUND | INSURANCE FUND | PITCH & PLAY PARK REPLACEMENT FUND | TOTAL |
|---|---|---|---|---|---|
| | £'000's | £'000's | £'000's | £'000's | £'000's |
| **Balance at 1 April 2021** | **362** | **7,967** | **1,532** | **592** | **10,453** |
| Projected Income | 2,222 | 2,143 | 1,780 | 361 | **6,506** |
| | 2,584 | 10,110 | 3,312 | 953 | **16,959** |
| Projected Expenditure | 2,584 | 2,000 | 1,708 | - | **6,292** |
| Contribution to Reserves | | | | | - |
| Transfer to/from General Fund | | | | | - |
| **Projected Balance at 31 March 2022** | **-** | **8,110** | **1,604** | **953** | **10,667** |

This page is intentionally left blank

**Appendix 3**

**SUMMARY OF CAPITAL FUND**

| | Balance as at 31/03/21 £'000 | Balance as at 31/03/22 £'000 |
|---|---|---|
| **DEVELOPER CONTRIBUTIONS** | | |
| Waverley Railway | - | - |
| Technical Services | 1,111 | 1,567 |
| Education & Lifelong Learning | 4,674 | 4,935 |
| Planning & Economic Development | - | - |
| Social Work - Affordable Housing | 361 | 385 |
| Accrued Interest | 574 | 574 |
| **Sub Total Developer Contributions** | **6,720** | **7,461** |
| Capital Receipts | 1,370 | 1,370 |
| **Total** | **8,090** | **8,831** |

This page is intentionally left blank

# SUNDRY DEBT WRITE OFF – BEAUNE PROPERTIES LTD

**Report by Director – Finance & Corporate Governance**

## EXECUTIVE COMMITTEE

## 8th February 2022

### 1 PURPOSE AND SUMMARY

1.1 **The purpose of this report is to inform the committee of an outstanding sundry debt for Beaune Properties Ltd, and to request approval to write this debt off against the existing balance sheet provision.**

1.2 **Appendix 1 contains a statement of account for Beaune Properties Ltd.**

### 2 RECOMMENDATIONS

2.1 **I recommend that the Executive Committee approves the write off amount of outstanding sundry debt for Beaune Properties Ltd amounting to £100,731.45.**

## 3 BACKGROUND

3.1 An account in the name of Beaune Properties (Customer Id 24664) was opened in October 2008 and an invoice was raised for £2,050.74. This charge was for the provision of boarding to secure the site at Harriers Hut, Bath Street, Hawick.

3.2 Another account in the name of Beaune Properties Ltd was also opened in October 2008 (Customer Id 24545). A further 24 invoices were raised on this account from October 2008 to May 2015 totalling £99,680.71. These charges were to stabilise a dangerous building and enforcement works at Wilton Mill, Commercial Road, Hawick.

3.3 Court proceedings were raised against Beaune Properties in 2010/11. These proceedings were defended by the company and with a view to avoid going to a full evidential hearing the Court asked both parties to go to mediation.

3.4 Mediation took place in 2012 where a qualified mediator oversaw the meeting. The meeting was attended by Senior Officers from SBC and representatives from Beaune Properties. The outcome agreed was for Beaune Properties to pay SBC the sum of £40,000 in full and final settlement of all sums due with the agreement drawn up in the names of Beaune Properties Ltd and Beaune Properties North Limited.

3.5 This agreement was transferred at a later date to Beaune Properties North Ltd alone and Beaune Properties Ltd was dissolved in September 2013.

3.6 Despite entering into the mediation agreement Beaune Properties North Limited failed to make the agreed payment of £40,000. All correspondence seeking payment of the sum were met with responses asking for further time to pay and then subsequently wanting to enter into further discussion on the amount that was agreed to be paid.

3.7 No payment was received from Beaune Properties North Ltd and they were dissolved in August 2016.

## 4 THE DEBT RECOVERY POLICY

4.1 The Director, Finance & Corporate Governance has responsibility, under Section 95 of The Local Government (Scotland Act) 1973, for the proper administration of the financial affairs of the Council. One such area of administration is that relating to Sundry Debtors.

4.2 The powers for writing off debts are contained within the Council's Financial Regulations and Scheme of Delegation. These powers are delegated to the Director, Finance & Corporate Governance who, for practical reasons, may delegate authority to Officers within the Finance Department to approve individual write off amounts up to a pre-determined level. The Director, Finance & Corporate Governance has delegated authority to write off amounts up to £100k. Any potential write off greater than £100k has to be approved by Elected Members.

4.3 In respect of this debt, the circumstances for the debt being irrecoverable and appropriate for write off are the debtor is insolvent (bankrupt, in liquidation or in administrative receivership).

## 5 IMPLICATIONS

### 5.1 Financial

The implications of writing this debt off are a cost to the Council of £100,731.45 which will be charged against the existing write off provision for sundry debt.

### 5.2 Risk and Mitigations

This debt is irrecoverable and therefore, within the guidance of the Debt Recovery Policy, should be written off the ledger.

### 5.3 Integrated Impact Assessment

There is no impact or relevance to Equality Duty or the Fairer Scotland Duty for this report. This is a routine paper in compliance with an existing policy which forms part of the financial governance of the Council. Nevertheless, a light touch assessment has been conducted and this will be published on SBC's Equality and Diversity Pages of the website as in doing so, signifies that equality, diversity and socio–economic factors have duly been considered when preparing this report.

### 5.4 Sustainable Development Goals

There are no direct economic, social or environmental issues with this report which would affect the Council's sustainability policy.

### 5.5 Climate Change

There are no direct carbon emissions impacts as a result of this report.

### 5.6 Rural Proofing

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

### 5.7 Data Protection Impact Statement

There is no personal date implication arising from the proposals contained in this report.

### 5.8 Changes to Scheme of Administration or Scheme of Delegation

No changes to the Scheme of Administration or Scheme of Delegation are required as a result of this report.

## 6 CONSULTATION

6.1 Director – Finance & Corporate Governance, The Chief Legal Officer (including as Monitoring Officer), the Chief Officer Audit and Risk, Director People Performance & Change, Communications and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

**Approved by**

**David Robertson** **Signature……..**
**Director Finance & Corporate Governance**

**Author(s)**

| Name | Designation and Contact Number |
|---|---|
| Kirsty Robb | Pension & Investment Manager – 01835 825249 |
| Sara Halliday | Treasury Business Partner – 01835 824000, Ext 5854 |
| Allison Exley | Income & Reconciliation Manager – 01835 824000 Ext 5909 |

**Background Papers:**
**Previous Minute Reference:** not applicabl
**Note –** You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. The Pension & Investment Team can also give information on other language translations as well as providing additional copies.

Contact us at Pension & Investment Team, Finance, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA Tel: 01835 825249 Fax 01835 825166. email: mailto:treasuryteam@scotborders.gov.uk

**APPENDIX 1**

Beaune Properties Ltd – Customer ID's 24545 & 24664

| Cust Id | Inv Date | Inv Ref | Description | Amount |
|---|---|---|---|---|
| 24545 | 03/10/2008 | PLV19053 | Enforcement Works | £20,181.57 |
| | 28/11/2008 | PLV19141 | Enforcement Works | £2,523.11 |
| | 13/02/2009 | PLV19272 | Enforcement Works | £3,154.70 |
| | 15/04/2009 | PLV19362 | Enforcement Works | £1,971.69 |
| | 21/04/2009 | PLV19378 | Enforcement Works | £3,549.04 |
| | 29/05/2009 | PLV19424 | Enforcement Works | £1,577.35 |
| | 21/07/2009 | PLV19624 | Enforcement Works | £1,577.35 |
| | 27/08/2009 | PLV19683 | Enforcement Works | £3,774.62 |
| | 09/12/2009 | PLV19830 | Enforcement Works | £5,126.39 |
| | 17/02/2010 | PLV19923 | Enforcement Works | £1,971.69 |
| | 17/03/2010 | PLV19977 | Enforcement Works | £3,154.70 |
| | 19/05/2010 | PLV20066 | Enforcement Works | £5,147.23 |
| | 08/09/2010 | PLV20213 | Enforcement Works | £1,583.76 |
| | 08/11/2010 | PLV20429 | Enforcement Works | £1,583.76 |
| | 08/11/2010 | PLV20430 | Enforcement Works | £3,959.41 |
| | 15/12/2010 | PLV20510 | Enforcement Works | £1,979.71 |
| | 19/01/2011 | PLV20591 | Enforcement Works | £2,782.81 |
| | 28/01/2011 | PLV20605 | Enforcement Works | £5,168.07 |
| | 10/03/2011 | PLV20659 | Enforcement Works | £1,590.18 |
| | 13/04/2011 | PLV20746 | Enforcement Works | £3,577.90 |
| | 15/06/2011 | PLV20800 | Enforcement Works | £2,385.26 |
| | 10/01/2012 | PLV21200 | Enforcement Works | £8,745.97 |
| | 20/03/2014 | TCV60297 | Enforcement Works | £416.64 |
| | 15/05/2015 | TCV66131 | Enforcement Works | £12,197.80 |
| | | | **Sub total** | **£99,680.71** |
| | | | | |
| 24664 | 03/10/2008 | PLV19039 | Works to secure site | £1,050.74 |
| | | | **Sub total** | **£1,050.74** |
| | | | | |
| | | | **Total Outstanding** | **£100,731.45** |

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank